Social Worker

Job Description

Reports to: Exceptional Needs Administration & Principal

Location: Elementary Schools

Evaluated by: Exceptional Needs Administration & Principal

Evaluation period: Annual

Education and Experience

- Minimum of Bachelor's Degree in Social Work, or similar field, with required successful clinical experience
- Master of Social Work Degree preferred
- Hold and maintain current licensure in Social Work, or other similar field, in the State of Indiana
- Hold and maintain registration with Indiana Professional License Agency
- Possess a basic knowledge of special education laws and regulations and can follow developed procedures

Responsibilities and Duties:

- Conducts bio-psychosocial assessments and social histories
- Assesses students for substance use, support systems, physical and emotional functioning, barriers to academic performance, peer issues, suicidal/homicidal ideation, and similar issues
- Develops and implements behavior intervention plans and counseling treatment plans that support student self-determination
- Teaches students replacement behaviors for identified maladaptive behaviors
- Teaches classroom lessons on social and emotional well-being and other topics relevant to students
- Practices coping skills with students for personal and psychological issues that affect their school performance, behavior, and socialization
- Provides direct therapeutic services such as individual, family group therapy regarding specific issues
- Provides crisis management services, including assessing for safety
- Advocates for student services and students' best interests
- Provides case management services including, but not limited to, referrals to community resources, collaboration with other professionals, and family support options
- Provides trainings and workshops to teachers, school staff and parents
- Conducts home visits
- Identifies and resolves ethical issues
- Contributes to a multidisciplinary team assessment
- Maintains case files and reports to track student progress and recognize patterns to behavior
- Participates in Case Conferences for students receiving counseling or social worker services
- Contributes to team evaluations for psycho-social input
- Contributes to the school Positive Approach to Behavior Intervention Systems
- Coaches teams within buildings through approaches to support student success
- Performs other job duties as assigned or needed for school or student IEP needs

Knowledge and Skills

The Social Worker must be able to perform the attached essential job functions and satisfactorily demonstrate these competencies. The requirements listed are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand, walk, and sit. The employee is occasionally required to stoop, kneel, crouch, or crawl. The employee will occasionally lift and/or push up to 40 lbs. or more. Specific vision abilities required by this job include close vision, distance vision, and depth perception.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. The individual holding this position may perform additional duties and additional duties may be assigned.

Terms of Employment:

185 Days: Salary commensurate with experience and qualifications
Benefits determined by the Teacher Collective Bargaining Agreement.

The employee shall remain free of any alcohol or non-prescribed controlled substance abuse in the workplace throughout his/her employment in the Corporation.