

Job Description

Title: Student Support Specialist
Campbell Elementary School

Duties of the Student Support Specialist Include but are not limited to:

- Supporting at-risk elementary students with academic, social and behavioral needs. Supports will include working with students individually, in small groups, and within the classroom.
- Working in collaboration with teachers and other building staff to plan and implement supports for the identified at-risk students.
- Working closely with the building Principal to create, implement, and follow through with supports for identified students.
- Communicating with parents/guardians of identified at-risk students on a regular basis.
- Supporting school-wide implementation of Positive Behavior Supports including Check In-Check-out, Positive Behavior Support Plans, and CHAMPS.
- Working with outside agencies as appropriate to support individual student needs.
- Attending School Intervention and Collaborative Teacher Team Meetings as scheduled.
- Attending Parent Meetings with school personnel as scheduled.
- Effectively communicating with students, staff and parents.
- Using Data to prepare schedules and coordinate interventions.
- Maintaining Documentation

Required Qualifications:

- A Positive, Relationship - Focused Attitude
- High Energy Level
- Strong Communication Skills
- A Caring and Engaging Personality
- The ability to implement interventions to support academic needs in reading and math.
- A willingness to be trained in the areas necessary to support at-risk students. These may include:
 - CHAMPS
 - MTSS
 - FBA/PBSP
 - CPI

Preferred Qualifications:

- A Connection to the Community
- Prior Experience working with school-aged youth
- Computer Skills

Terms of Employment:

Unaffiliated **One Year** Position, Full-time (7.5 hours per day - some flexibility)
Federal Grant Funded One Year Position

