

TEACHER, K-12

QUALIFICATIONS:

1. Holds or is eligible for a New Jersey Instructional Certificate with the appropriate teaching endorsement.
2. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

REPORTS TO:

Building principal or other appropriately certificated supervisor as designated by the superintendent.

SUPERVISES:

Students

JOB GOALS:

Assumes responsibility for the instruction of assigned students in designated subject matter area(s) in accordance with the curriculum approved by the Board of Education.

PERFORMANCE RESPONSIBILITIES:

1. Provides for a classroom environment that is conducive to learning.
2. Prepares for classes assigned, and shows written evidence of preparation upon request of immediate superior.
3. Plans and adapts a program of study that meets the individual needs, interests, and abilities of the students.
4. Insures that students maintain standards of school/classroom behavior.
5. Implements by instruction and action the district's philosophy of education and instructional goals and objectives.
6. Reviews multiple Indicators of student progress and determines program needs. (NJAC 6:8-3.4)
7. Assesses, by district approved methods, accomplishments of students on a regular basis and provides progress reports as required.

8. Provides a variety” of instructional techniques and instructional, media consistent with the limitations of the location and materials provided and the needs and capabilities of the individuals or student groups involved.
9. Meets and instructs assigned classes in the locations and at the times designated.
10. Assists in curriculum development and in the selection of books, equipment, and other instructional materials.
11. Takes necessary and reasonable precautions to protect students, equipment, materials, and facilities.
12. Instructs, advises, coaches, supervises, and/or directs extracurricular activities, including, but not limited to, such activities as inter-scholastic and intramural sports, music and theatrical programs, publications, student government, and student clubs.
13. Maintains accurate and complete records as required by law, district policy, and administrative regulation.
14. Works cooperatively with the administration in Implementing Board policies, procedures and/or rules governing student life and conduct.
15. Plans and directs purposeful duties for teacher aide(s) and/or volunteer(s) as assigned.
16. Maintains and improves professional competence as defined by the Department of Education “Guidelines for the Evaluation of Tenured Teaching Staff Members.” (January 1979) NJAC 6:3-1.21.
17. Attends staff meetings and serves on staff committees as required.
18. Participates in parent-school associations, back to school sessions and other functions that strengthen the educational program.
19. Performs other duties which may be within the scope of his/her employment and certifications as may be assigned by his/her superior(s) under authority of the Board of Education.

TERMS OF EMPLOYMENT:

Ten months, contract responsibility. Salary in accordance with the salary for Teachers, as determined by the Board of Education.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board’s policy on Evaluation of Professional Personnel, N.J.S.A. 18A:1-1 and N.J.A.C. 6:11-3.4

Readopted by the Board: July 25, 2007