



TITLE:	Groundskeeper	STATUS:	Non-Exempt / (At-Will)
REPORTS TO:	Director of Maintenance	TERMS:	238 Days
DEPARTMENT:	Maintenance	PAY GRADE:	AX2

PRIMARY PURPOSE:

To keep district's grounds in such a state of maintenance that they enhance the total educational program without presenting problems or interruptions to the educational program.

QUALIFICATIONS:**Education/Certification:**

High School diploma or GED (preferred)

Special Knowledge/Skills:

Ability to read and understand operating instructions

Ability to operate lawn care equipment

Valid driver's license and able to drive a district vehicle

Experience:

General experience in grounds maintenance

WORKING CONDITIONS:**Mental Demands/ Physical Demands/Environmental Factors:**

Moderate walking, standing, climbing, stooping, bending, kneeling, reaching, heavy lifting and carrying. Work outside, inside and around moving objects or vehicles. Exposure to extreme temperatures, chemicals (herbicides and fertilizer), loud noises. Frequent district-wide travel. Ability to lift and transport 70 pounds a distance of 10 feet without assistance.

MAJOR RESPONSIBILITIES AND DUTIES:

1. Assist with maintenance and cleanliness of district grounds and athletic fields.
2. Demonstrate proficiency in the operation of lawn equipment, such as blowers, weed eaters, and power washers.
3. Assist with trash pick-up throughout the district.
4. Assist with equipment maintenance and repair.
5. Assist with moving furniture, equipment, records, etc., from one location to another.
6. Promote, follow and maintain high standards of safety and good housekeeping in all working conditions.

EQUIPMENT USED:

Lawn equipment (tractors, weed eater, blowers, mowers, power washers, etc.)

The above statements are intended to describe major job functions of this position and are not intended to represent an exhaustive list of all responsibilities, duties, and skills required. The Superintendent or designee may assign additional duties when deemed appropriate.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in the job description are representative of the knowledge, skills, ability, and physical demands



required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

I have read and understand the responsibilities and duties required for this position as outlined above. I understand the duties and can perform all essential job functions listed above.

Signature

Printed Name

Date