



TITLE:	Electrician	STATUS:	Non - Exempt/At-Will
REPORTS TO:	Director of Maintenance	TERMS:	238 Days
DEPARTMENT:	Maintenance	PAY GRADE:	AX8

PRIMARY PURPOSE:

To keep the district's electrical systems in such a state of operating excellence that they present no problem or interruptions to the educational program.

QUALIFICATIONS:**Education/Certification:**

Valid Journeyman electrical license

Valid Texas drivers license.

Special Knowledge/Skills:

Ability to read and understand operating instructions and write reports

Knowledge of electrical circuits, wiring and operating principles of motors

Knowledge of current codes

Ability to read and understand blueprints, schematics, and written reference material

Ability to diagnose and resolve electrical problems

Experience:

Five year's experience in electrical field

Such additions and alternatives to the above qualifications as the Board of Trustees may find appropriate and acceptable

WORKING CONDITIONS:

Mental Demands/ Physical Demands/Environmental Factors:

On call 24 hours a day, 7 days a week. Continual walking, standing, climbing, stooping, bending, reaching, heavy lifting, and carrying. Ability to lift and transport 70 pounds a distance of ten feet without assistance. Work in tiring and uncomfortable positions, around electrical power lines, outside and inside. Exposure to extreme temperatures. Frequent district-wide travel.

Essential Functions:

1. Diagnose and make all necessary electrical repairs and installations of school facilities.
2. Assist in all necessary repairs to grounds, building, and equipment.
3. Assist with new construction and renovations, as required.
4. Establish and maintain an efficient and effective system of routine and preventative maintenance.
5. Promote, follow and maintain high standards/practices of safety and good housekeeping in all working conditions.
6. Measure, assemble, and install electrical conduit using measuring devices, hand tools, pipe threader, and conduit bender.
7. Receive and complete work orders in a timely manner. Select material and hardware and calculate time and materials estimates.
8. Maintain accurate records on material and labor.



The above statements are intended to describe major job functions of this position and are not intended to represent an exhaustive list of all responsibilities, duties, and skills required. The Superintendent or designee may assign additional duties when deemed appropriate.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in the job description are representative of the knowledge, skills, ability, and physical demands required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

I have read and understand the responsibilities and duties required for this position as outlined above. I understand the duties and can perform all essential job functions listed above.

Signature

Printed Name

Date