

COMMUNITY AND SCHOOL PROFILE

Located on the shore of Candlewood Lake, New Fairfield is a place of uncommon natural beauty in all seasons. Bordering New York State, with the city of Danbury to the south, the town of Sherman to the north and Candlewood Lake to the east, New Fairfield is a community of 13,953 residents and 25.3 square miles. New Fairfield was incorporated in 1740. Major commuting routes include State Route 37, State Route 39 and Milltown Road from New York State.

NEW FAIRFIELD PUBLIC SCHOOLS MISSION STATEMENT

*We are a community of learners  
dedicated to academic, social, and personal excellence.*

CORE BELIEFS

To foster a culture of lifelong learning and responsible citizenship, we believe that

- each child is every adult’s responsibility;
- a safe and healthful environment is essential;
- a family, school, and community partnership is critical to student success;
- support and promote global awareness, diversity, integrity, and the dignity of each individual;
- foster a culture of professionalism and collegiality;
- evaluate the present in order to plan for the future.

and that we must

- support and promote global awareness, diversity, integrity, and the dignity of each individual;
- foster a culture of professionalism and collegiality;
- evaluate the present in order to plan for the future.

Three-to-Five Year Goal

To incorporate technology and use data to drive and personalize instruction, ensuring continuous improvement for all students.

NEW FAIRFIELD MIDDLE SCHOOL  
MISSION STATEMENT

The New Fairfield Middle School community proudly commits to academic excellence in a climate of cooperation, respect, and safety.



New Fairfield Middle School  
*PACK Pride, Rigor, and Innovation*

PACK Pride is omnipresent at New Fairfield Middle School. PACK—Pride, Attitude, Commitment, Keep It Safe. These are our core values, and are integral to our success. Our school community includes approximately 685 students and 80 staff members. Students are grouped heterogeneously into two teams at each the three grade levels, 6-8.

New Fairfield Middle School provides a rigorous academic program. Beginning in 2012, a one-to-one computing innovation was begun in grade 6. Every sixth grade student has access to a computer for use each day. Beginning in September, all seventh and eighth grade students will have access to a netbook for use at home and school. All students take science, social studies, math, reading, and writing daily. Sixth graders are off team two periods per day, during which time they participate in the following classes: world language, library/media, computer applications, physical education, developmental guidance, art, music/band, and health. In seventh and eighth grades, students take short-term classes in physical education, art, music/band, and health, and they take a full period class in French, Spanish, or Computer Applications.

Learning specialists, counselors, a social worker, a psychologist, and para-professionals offer a wide variety of support services to students when needed. Our PTO and many interested, involved parents help us provide a variety of enrichment experiences every year. Enrichment experiences can include intramurals, clubs, dances, activity nights, field trips, and in-school assemblies.

Each of our students creates, and updates yearly, a Student Success Plan using the Naviance web-based program. Students set academic and personal goals, explore their interests and strengths, and then investigate career options that complement those interests and strengths. We have grown exponentially in our uses of technology to support instruction in the past few years and are striving to become a technology-savvy village of learners.

This school year also marks our implementation of Positive Behavioral Interventions and Support (PBIS), recognizing students for meeting stated behavioral expectations at school. Look for PACK pride throughout our school.

QUALIFICATIONS

The New Fairfield Board of Education is seeking to employ an outstanding Middle School Principal who demonstrates the following:

- \* Certification : Hold a current Connecticut Intermediate Administrator and Supervisor Certification (#092) with unquestionable integrity
- \* Experience: Demonstrated leadership ability with at least five years experience as a supervisor or administrator
- \* Skills: Proven ability in instructional technology, communication, collaboration, problem solving, creativity, and innovation.
- \* Instructional leader: Experience in overseeing curriculum implementation to maximize student learning
- \* Professional Record: Verified record of professional excellence
- \* Community and Public Relations : Demonstrated ability to speak effectively in public

GENERAL DUTIES

The Middle School Principal will be directly responsible to the Superintendent of Schools for the overall operation of grades six through eight. The principal will be expected to exert leadership both personally and professionally. S/he will assume responsibility for curriculum, instruction, assessment, discipline, supervision, evaluation, budget preparation, plant management, and public relations.

- \* Ensure instruction and assessment support the curriculum.
- \* Oversee implementation of the curriculum using the Common Core State Standards.
- \* Lead 1:1 computing innovation.
- \* Guide a professional learning community
- \* Supervise and evaluate staff.
- \* Use data to improve the teaching and learning process.
- \* Provide leadership for both the staff and student body.
- \* Continue implementation of Positive Behavioral Interventions and Support (PBIS).
- \* Support a program of professional staff development.
- \* Supervise the student body at all co-curricular activities.
- \* Project a positive image of the school to the community.
- \* Assist the Superintendent in the selection of staff.
- \* Assist the Superintendent in the preparation of the budget.
- \* Work cooperatively with other district administrators for the overall good of the students.

**SPECIFIC RESPONSIBILITIES**

- \* Insure that curriculum implementation supports the skill development and application of understandings from the Common Core State Standards.
- \* Lead a professional learning community dedicated to using instruction and assessment to maximize achievement.
- \* Be a problem solver who models appropriate use of instructional technology, and who is innovative, collaborative, and creative.
- \* Establish goals for the school, in alignment with the district goals, and a plan for their implementation.
- \* Maintain the safe operation of the school with continued focus on PBIS.
- \* Support a meaningful, ongoing, professional development program that reflects the needs of the staff as 21st century innovative educators.
- \* Evaluate and set objectives with the assistant principal. In addition, s/he will insure that all other staff members are evaluated.
- \* Prepare, in conjunction with other staff members, the budget for grades six through eight.
- \* Interview all teaching, secretarial, and paraprofessional applicants and make recommendations to the Superintendent for hiring.
- \* Meet regularly with other district administrators to insure coordination and cooperation of the entire school system.
- \* Establish rules of conduct and assign supervisors for all cocurricular activities.
- \* Be responsible for the efficient scheduling of student academic programs.
- \* Oversee the general management, custodial care, and maintenance of the building, school grounds and all school property.
- \* Communicate regularly with the community on the accomplishments of the school.

**BENEFIT PACKAGE**

New Fairfield offers a competitive benefit package:

- \* Medical coverage with Anthem Blue Cross/Blue Shield, including vision and prescription coverage
- \* Dental coverage
- \* 403(b) options
- \* Long Term Disability
- \* Life Insurance in the amount of 2x your annual salary
- \* Accidental Death and Dismemberment Coverage
- \* Flexible Spending Account

For more information, please visit our website at [www.newfairfieldschools.org](http://www.newfairfieldschools.org)

**APPLICATION PROCESS**

The vacancy is due to the retirement of the New Fairfield Middle School Principal, Dr. Diane Hartman-Chesley, who served the district with distinction for 12 years.

To be considered for this position, candidates are requested to submit all of the following:

- An online application - [www.newfairfieldschools.org](http://www.newfairfieldschools.org);
- A letter stating your interest in the position, qualifications, educational philosophy, and experience;
- A current resume;
- College/university placement papers and academic transcripts indicating degrees attained;
- Copy of current Connecticut Certification;
- Three current letters of recommendation;

All online application materials should be received by **March 5, 2012**. Selection of the new principal is expected in April. Starting date is July 1.

*The New Fairfield Public Schools are an equal opportunity employer.*



An invitation to apply



Middle School Principal

New Fairfield Public Schools  
New Fairfield, Connecticut