



# NEW LONDON PUBLIC SCHOOLS

Human Resources Department

**Title:** ESY Paraprofessional

**Reports To:** Executive Director of School & Family Support

**Performance Evaluation:** Executive Director of School & Family Support

**Terms of Employment:** July 7, 2025 - August 8th, 2025, up to 6 Hours/Day X 20 Da

**Primary Function:** To assist teachers in carrying out of routine classroom tasks.

**Typical Duties & Responsibilities:**

1. Under supervision of licensed teacher, sets up, distributes, and collects instructional materials.
2. Performs various duties related to classroom management and instruction of pupils.
3. Assists teacher with non-instructional classroom duties.
4. Participates in in-service training programs.
5. Performs such other related classroom tasks as the teacher may assign.
6. Follows the rules, guidelines, and regulations of assigned program.
7. Performs such other duties as assigned by the principal or designee.
8. Able to enter the water at the beach for direct supervision of students in the water.
9. Physically able to assist with toileting, diapering, potty training and general bathroom assistance.
10. Must maintain student confidentiality and follow district protocols for communication with family.

**Required Qualifications:**

- Associates degree, 60 college credits, passed the ParaPro Exam or equivalent.
- Such additions to the above as the Board finds appropriate and acceptable.
- Complete the "Handle with Care Training" successfully.
- Physical ability to perform all responsibilities of the position.
- Available July 8, 2021, for four-hour paid\* training

**Preferred Qualifications:**

- Bilingual, Spanish and English

*New London Public School District is an Equal Opportunity/Affirmative Action Employer. Candidates from diverse racial, ethnic, and cultural backgrounds are encouraged to apply.*

Revised: January 2025