

Pierz Independent School District #484 Job Description

Job Title: Cleaning Personal

Department: District

Reports to: Director of Buildings and Grounds

Effective Date: 7/1/2021

12 month, Full Time position

Job Summary:

Cleaning personal perform general cleaning and maintenance, sanitation, inventory and safe operation of equipment. The cleaning personal are to provide exemplary service in all aspects of safety, preventative and overall maintenance to ensure all work performed is completed to specific standards and OSHA regulations.

Duties/Responsibilities:

- Cleaning and monitor building to provide pleasant and safe surroundings for staff, students, and visitors.
- Service, clean and/or supply restrooms, locker rooms, classrooms etc.
- Dust, wash windows, disinfect bathrooms, drinking fountains and sinks, empty wastebaskets.
- Fill soap dispensers, paper towels holders, toilet paper holders etc.
- Clean floors by sweeping, mopping, scrubbing, waxing, and/or vacuuming.
- Minor repairs
- Follow procedures for the use of chemical cleaners and power equipment.
- Requisition supplies or equipment as needed.
- Set up equipment, supplies and assist supervisors for various events throughout the district including, but not limited to, sports, concerts and community education.
- Other duties as assigned.

Education and Experience:

- High school diploma or equivalent.
- Driver's License if operating school vehicle.

Physical Requirements:

This position is considered frequently medium to occasionally up to very heavy work of a skilled nature. Custodian must be:

- Able to work with constant interruptions during a work shift
- Required to have excellent visual and hearing abilities.
- Must be capable of frequent to constant standing and walking, both within and outside the school buildings and grounds, on variable surfaces throughout the majority of the work day.

- May be necessary to occasionally lift over 50 pounds individually or as part of a team lift. Occasional lifting of up to 25 pounds and frequent lifting up to 10 pounds.
- Must be capable of repetitive squatting, stooping, kneeling, pushing / pulling and bending, climbing stairs and ladders, and grasping and controlling hand and power tools.
- Must be capable of operating a variety of equipment and handling items to include, but not limited, aerial lift, snow plows, snow blowers, floor buffers, riding machines, room partitions, bleachers, scoreboards, cleaning equipment, boiler parts, vacuums, cleaning supplies, paint and waxes, salt for snow and soft water treatments, field chalk, industrialized canned and other food supplies.
- Must be capable of using and must use all personal protective equipment needed to safely perform job activities.

The statements in this job description are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel in this position. These statements are not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision.

Pierz ISD #484 is an Equal Opportunity/Affirmative Action Employer. The district does not discriminate based on gender, race, national origin, creed, age, marital status or disability and will provide reasonable accommodations to qualified individuals with disabilities.