

Pierz Independent School District #484 Job Description

Job Title: Bus Driver

Department: District

Reports to: Transportation Coordinator

Effective Date: 4/1/2021

9 month, Part Time position: Student Contact Days plus additional training days.

Job Summary:

School Bus Drivers perform semiskilled work operating a bus for student's regular routes and/or activity purposes; inspecting bus for safety defects; recording and monitoring the operation and status of the bus and related work as apparent or assigned.

Duties/Responsibilities:

- Ensures that the bus can be operated safely before driving and conducts pre-trip safety inspections as required by federal and state laws to include observing visual defects and checking operating systems.
- Operates the vehicle safely over an assigned route, picking up and delivering only authorized students at assigned bus stops, and watches to ensure that no one hurrying for the bus is left behind.
- Keeps assigned time schedules and makes every effort to be on time while ensuring safety.
- Obeys all traffic laws and transportation practices.
- Observes all mandatory safety regulations for school buses and keeps all emergency exits clear of obstructions.
- Secures wheelchairs, car seats, and other restraining devices on the bus as needed.
- Maintains student discipline on the bus and enforces rules governing student conduct.
- Other duties as assigned.

Knowledge, Skills and Abilities:

- High school diploma or equivalent.
- Class B Driver's License with a school bus endorsement
- Skilled in the safe operation of a school bus; ability to detect malfunctioning equipment
- Ability to assist children using patience and understanding

The statements in this job description are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel in this position. These statements are not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision.

Pierz ISD #484 is an Equal Opportunity/Affirmative Action Employer. The district does not discriminate based on gender, race, national origin, creed, age, marital status or disability and will provide reasonable accommodations to qualified individuals with disabilities.