

JUNIOR RESERVE OFFICER TRAINING CORPS INSTRUCTOR (ROTC)

JOB DESCRIPTION

GENERAL RESPONSIBILITIES: Provides direction in the learning process of the assigned JROTC students so that these students acquire basic skills and knowledge as needed in the JROTC curriculum.

EXAMPLE OF DUTIES:

Maintains competency in JROTC instruction.

Employs diagnostic methods to identify student proficiency levels and subsequently plans short and long range programs designed to accommodate these identified needs.

Establishes a physical, emotional, and intellectual climate conducive to the teaching/learning process.

Uses effective teaching methods for the achievement of desired objectives.

Employs a variety of methods and materials which will motivate the JROTC student to learn and seek additional learning experiences.

Provides leadership in the establishment of a positive relationship between student, the teacher, and other students.

Selects, develops, and employs appropriate evaluation techniques to assess student progress and instructional effectiveness.

Assists students in accepting and practicing standards of good decorum.

Promotes harmonious and cooperative relationships with staff, parents, and community.

Performs other related duties as required.

SUPERVISION RECEIVED AND EXERCISED: The incumbent works under the direction of the building administrator.

QUALIFICATIONS: Must meet all requirements contained in appropriate military regulations and as approved by the military program office.

Must have attained the following qualifications: NCO=s must have a high school diploma or equivalent; Officers must have a baccalaureate degree or higher from an accredited institution; permanently retired with at least 15 years of active duty; served last year of active duty as an officer; retired less than 4 years from the effective date of employment; meets Air Force weight standards, high standards of military bearing, appearance, and character; if still on active duty, must have applied for retirement to be effective prior to the start of the school year.

Must be of good moral character and have the mentality, positive personality, physical appearance and condition, bearing, and neatness required for favorable representation of the program and the appropriate service (Army, Navy, Air Force) in daily contact with the civilian community.

Must have a thorough knowledge of course subject matter and demonstrate the instructional ability required to be a successful instructor to include challenging, motivating, and influencing JROTC students to learn and develop leadership, self-reliance, responsiveness to constituted authority, moral attributes, and attributes of good citizenship and patriotism.

Must be a citizen of the United States and not have ties that would reasonably influence applicant to act in favor of a country, or a person bound to a foreign county, having basic or critical interests opposed to those of the United States.

Must possess personal qualities, characteristics, and job or duty performance listed in efficiency reports.

Must demonstrate conduct that is and has been above reproach. Must have no personal habits or character traits that are questionable from a security or social standpoint (financial irresponsibility, excessive drinking or gambling, drug addition, emotional instability, etc.).

Must have no record of conviction of court-martial, no record of time lost to be made good under 10 USC 972, and no record of civil conviction.

Must have been discharged under honorable conditions from all previous enlistments and prior service, if any, prior to employment (does not preclude those on active duty within 1 year of retirement from applying). Current service of active duty members, to whom discharge from present status is not applicable, must be honorable.

For those personnel tested in Aptitude Area GT, must have obtained a score of 100 or better.

Before initial employment, must meet retention medical fitness standards in accordance with applicable military regulations. See 1(a) above. For continued employment, meet the physical requirements of the school where employed. The tables of weight described in appropriate regulations will apply for both initial and continued employment.

Must have a favorable National Agency Check (NAC) prior to employment or reemployment if more than 1 year has lapsed since last military service or federal civilian employment.

Must have a favorable NAC report just before initial employment. Have favorable NAC reports every fifth year after that.

JROTC instructors employed by the District must maintain standards and have qualifications that are established and approved by the District.

Knowledge of rules, procedures, and policies of the District are desired.