

**NORWELL PUBLIC SCHOOLS
NORWELL, MA 02061**

ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY

POSITION:	High School Title I Mathematics & English Instructional Tutor
GENERAL DUTIES:	Provide intervention/support in mathematics and English as part of a comprehensive Title I Mathematics & English Support Program to improve the academic performance of students.
REPORTS TO:	Principal of Norwell High School
COORDINATES WITH:	Director of Teaching, Learning & Technology
QUALIFICATIONS:	1. Valid teacher license preferred; 2. Bachelor's Degree or higher in education, special education, math, English, or related field desired; 3. Proven understanding of successful models of reading and mathematics instruction; 4. Experience in the support of students with reading and remediation of mathematics disabilities is desired; and 5. Ability to perform the responsibilities below as evidenced by coursework, educational experience, school-level involvement, and/or system-wide professional activities, and the interview process.
RESPONSIBILITIES:	1. Assist with implementing a Title I Mathematics and English Support Program in conjunction with the program administrator and classroom teachers; 2. Consult with classroom teachers regarding student needs and progress; 3. Tutor students in geometry, algebra I, reading, and grammar; 4. Maintain records and reports necessary to monitor student progress; 5. Collect and analyze data as directed on student progress; 6. Implement a schedule for services as directed by the principal; 7. Communicate with parents as directed; and 8. Perform other duties as assigned by the Superintendent of Schools or designee.
TERMS OF EMPLOYMENT AND EVALUATION:	This is a temporary support staff position, in accordance with School Committee policy and the collective bargaining agreement. This position is dependent on grant funding and will end on June 15, 2026.

Approved By: _____
Matthew A. Keegan, Superintendent

Date: September 19, 2025

EQUAL OPPORTUNITY EMPLOYER

Norwell Public Schools does not exclude from participation, deny the benefits of Norwell Public Schools from or otherwise discriminate against, individuals on the basis of race (including traits historically associated with race (including, but not limited to, hair texture, hair type, hair length and protective hairstyles), color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, ancestry, ethnic background, national origin, or any other category protected by state or federal law in the administration of its educational and employment policies, or in its programs and activities.

***NORWELL PUBLIC SCHOOLS: Anchored in tradition, inspired to learn,
confident to explore, prepared to navigate***