

Elementary Bilingual Teacher Spanish or Arabic Preferred

QUALIFICATIONS: Valid and appropriate State License with an ESL/Bilingual Endorsement
Arabic Bilingual or Spanish Bilingual
Awareness of current trends in ESL/Bilingual Education Knowledge of best practices in instruction and integration of instructional technology
Other qualifications deemed necessary by the Board of Education

REPORTS TO: Principal

JOB GOAL: To support teachers and students to achieve high academic standards and achieve District 117 goals.

Essential Performance Responsibilities

- Designs and administers instruction aligned with school district goals and objectives.
- Creates a classroom environment of respect and rapport with a culture for learning.
- Develops lesson plans and instructional materials that demonstrate knowledge of students and set instructional outcomes that reflect high-level learning.
- Conducts ongoing assessment of student learning, and modifies instructional methods to fit individual student needs; conducts individual and small group instruction as needed.
- Participates in a professional community and seeks opportunities for professional development.
- Organizes and maintains a system for accurate and complete record-keeping, grading, and reporting for all student activities, achievements and attendance as required by district procedures and applicable laws.
- Encourages parental involvement in students' education and ensures effective communication with students and parents.
- Ensures that student conduct conforms to the school's standards and school district policies, and establishes and maintains standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom.
- Demonstrates a solid knowledge of content and pedagogy.
- Manages student behavior and develops classroom procedures.
- Identifies and implements appropriate technologies that promote collaborative and differentiated learning experiences for all learners.
- Collaborates with administrators and support personnel to address the needs of students.
- Actively seeks knowledge of students' backgrounds, cultures, skills, language proficiency, interests and special needs.
- Attends staff meetings and serves on staff committees as required.
- Performs all other job-related tasks in accordance with Board of Education policy.

All Teachers have an opportunity to teach Assets and Summer School if there are positions available at the contractual hourly rate.

TERMS OF EMPLOYMENT: Salary and work year in accordance with current schedule and calendar.

EVALUATION: Performance of this job will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Professional Personnel and Senate Bill 7.