



North Slope Borough School District

Vacancy Information

Location/Site: Qatqinññaġvik Learning Center

Posted Date: 04/06/25

Closing Date: Until Filled

This position may be required to complete a pre-employment physical examination and drug screening.

Job Description Information

Position:	English/Language Arts Teacher/Tutor for QLC (9 th -12 th)		
Reports to:	Coordinator of Qatqinññaġvik	Supervisory:	As assigned
Classification:	Certified	Safety Sensitive:	No
Range:	0	Grade Minimum:	\$2500/Week
Work Year:	3 weeks per quarter	FLSA Exempt:	

Summary or Purpose

Under the direction of the Coordinator of the Qatqinññaġvik Learning Center, the teacher is responsible for the implementation of research-based instructional strategies that direct the learning process and achievement of assigned students by developing, nurturing, and sustaining a school and classroom culture conducive to student learning. All instruction provided for students will be individualized. This means that differences in individual learning style, rate of learning, level of maturation, and level of achievement will provide the basis for instructional decision-making. To respond to these differences, it is expected that teachers will vary materials, rate of instruction, and methodology, and these modifications will be based upon frequent assessment.

Minimum Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Bachelor's Degree in Education required; Master's Degree preferred.
- Alaska Teacher Certificate or Type M Certificate required.
- CTE experience preferred.
- Knowledge & experience with ACE, PBIS, and Restorative Circles preferred.
- Inupiaq, Language, History & Culture experience preferred.

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Essential Duties and Responsibilities

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- Maintain competency in subject matter areas of certification and assignment. There are instances where teachers are assigned to teach subjects outside of their area of preparation, and training will be provided as needed.
- Employ appropriate methods of assessment to identify student proficiency levels and subsequently plan short and long-range programs designed to accommodate those identified needs using student achievement data, both formative and summative, to determine effectiveness of instructional strategies.
- Strive for harmonious and cooperative interpersonal relationships with students, parents, supervisors, administrators, staff, and community members. Required elements in interpersonal skills include flexibility, openness, warmth, genuineness, supportiveness, ability to listen, acceptance of constructive criticism, and cooperativeness.
- Promote and support School District Goals as defined in the Board of Education Strategic Plan.
- Develop an awareness of local culture and provide instruction that is bicultural or multicultural by responding to diverse community interests and needs.
- Abide by the code of ethics and the professional teaching standards adopted by the Professional Teaching Practice Commission of the State.
- Write and submit weekly lesson plans to the Coordinator of QLC and maintain digital copies throughout the year.
- Adhere to all District policies and regulations.
- Perform such other tasks and assume other responsibilities as the supervisor may assign.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job the employee is regularly required to sit; stand; walk; use hands to finger, handle, or feel objects, tools, controls; and reach with hands and arms. The employee frequently is required to stoop, kneel, crouch, or crawl and talk and hear. The employee is occasionally required to climb or balance.

The employee must regularly lift and/or move up to 40 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Environmental Conditions

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job the employee is regularly required to travel within and outside

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NSBSD JOB DESCRIPTION QLC ELA Teacher/Tutor (9th-12th)

of the North Slope Borough School District. The employee must be willing and able to fly in small and large commuter planes.

The noise level in the work environment is usually moderate.
