



Northwest Regional Education Service District

NORTHWEST REGIONAL EDUCATION SERVICE DISTRICT JOB DESCRIPTION

Position Title: Physical Therapist – Early Intervention/Early Childhood Special Education

Department: EI/ECSE

Location: As Assigned

Reports To: As Assigned

FLSA Status: Exempt

Bargaining Unit: Licensed, NWEA

Compensation: Licensed Salary Schedule

Updated 05/2021

NW REGIONAL ESD'S MISSION STATEMENT

In partnership with the communities we serve, Northwest Regional ESD improves student learning by providing equitable access to high quality services and support.

GENERAL DESCRIPTION:

This position evaluates and administers physical therapy services to students with physical limitations. Assists students in achieving physical and functional independent access to the educational system within their physical limitations.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Master's degree (M.A.) or equivalent; or four to ten year's related experience and/or training; or equivalent combination of education and experience.
2. Knowledge of/or ability to learn appropriate and various computer functions and programs including e-mail.
3. Certificates as determined by the District including state license to practice physical therapy in the State of Oregon.
4. Supervision of licensed physical therapy assistants.

ESSENTIAL FUNCTIONS: Include the following. Performs some or all of the following tasks.

Other Duties may be assigned. The duties listed below are not inclusive, but characteristic of the type and level of work assigned for this position.

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- A. Works as a team member with teachers, parents and special education staff in support of educational program.
- B. Actively participates as member of individual education plan (IEP)/IFSP team in planning goals and educational programs for individual students.
- C. Provides professional input and expertise to the IEP/IFSP team in determining eligibility for services, developing IEP or IFSP goals and objectives for each eligible child/student and recommends service levels.
- D. Under a physician's prescription/order, plans physical therapy programs based upon individual student evaluations of functional/developmental skills as well as other tests.
- E. Under a physician's prescription/order, provides direct individual or small group services, and/or indirect services via consultative and monitoring services to implement therapy programs to assist the family and student to meet the IEP or IFSP goals.
- F. Manages child/student behavior during therapy.
- G. Communicates with other health care providers regarding student evaluations and programs.
- H. Provides physical therapy support services to address and facilitate progress with student IFSP/IEP goals. Supervises LPTA's assisting in this role in accordance with state PT license laws.
- I. Provides consultation services to other professional and educational personnel regarding students' gross motor and functional abilities.
- J. Trains and supervises assignments for educational assistants (LPTAs).
- K. Provides instruction in the handling and care of students to classroom and transportation personnel.
- L. Evaluates students for fit/fabricate adaptive equipment (including mobility equipment, ambulatory aids, wheel chairs, walkers, etc.) to afford students increased function/mobility in an educational setting.
- M. Writes IEP/IFSP goals and objectives and maintains progress notes and data collected as required by the physical therapy board and educational programs.
- N. Maintain regular and consistent attendance and punctuality
- O. Work collaboratively and communicate effectively with staff and customers at all organizational levels 16. Perform other duties and responsibilities as assigned.

MARGINAL DUTIES AND RESPONSIBILITIES include the following. Performs some or all of the following tasks. Other duties may be assigned.

- Communicates with educational professionals and parents regarding student progress and other pertinent information.
- Provides housekeeping duties where physical therapy services are provided; cleans and organizes equipment.
- Answers telephone and transmits messages.

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- Orders and assists in the purchasing of therapy equipment.

WORKPLACE EXPECTATIONS

- Demonstrate support for NWRESD Mission and Values and Strategic Plan Goals
- Establish and maintain a positive and respectful learning environment and working relationships with students, staff, administration, parents/guardians and community members
- Work effectively with and respond to people from diverse cultural backgrounds
- Participate in various meetings for the purpose of receiving information or sharing information and expertise with students, colleagues and parents/guardians
- Hold expectations for high performance of self
- Demonstrate computer literacy and operate software programs as related to job responsibilities
- Maintain accurate, complete and confidential records as required by law and District policy and regulations
- Maintain the integrity of confidential information relating to a student, family, colleague or NWRESD patron, and use or relay confidential information only in the course of performing assigned responsibilities
- Follow all laws, District policies, rules, regulations, memos, announcements and reasonable requests by proper authority
- Maintain regular attendance at work and work activities and punctuality regarding deadlines, meeting attendance and following schedules
- Work collaboratively with other departments

LANGUAGE SKILLS:

Ability to read, analyze and interpret documents such as software manuals/instructions and procedural manuals. Ability to write routine reports and correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients and other employees of the organization.

MATHEMATICAL SKILLS:

Ability to perform basic mathematical calculations with a high degree of accuracy.

REASONING ABILITY:

Ability to apply common sense to carry out oral and written instructions. Ability to solve practical problems and deal with a variety of concrete variables in situations where some

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standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

WORK ENVIRONMENT:

Work is generally performed in a standard office setting. Travel to various sites may be required.

Daily:

- Requires regular focus on a computer screen
- May be required to sit, stand, keyboard, write, hear and speak for extended periods of time
- Precise control of fingers and hand movements required.
- Work activities may include bending, stooping, kneeling

Weekly:

- Ability to perform job and communicate in a noisy environment.
- Travel to various sites may be required

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit, walk and stand. The employee will frequently bend or twist at the neck and trunk while performing the duties of this job. The employee is occasionally required to reach with hands and arms and stoop or kneel. The employee continuously uses hand strength to grasp tools. The employee must occasionally lift and/or move up to 30 pounds.

Note: The description contained herein reflect general details as necessary to describe the principle functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the workload.

NWRESD believes that every individual makes a significant contribution to our success. The administration reserves the right to modify, add or remove duties as necessary that still reflect the essential functions of the department. It is our expectation that every employee will offer their services wherever and whenever necessary to ensure the success of the ESD's goals.

Equal Opportunity Employer

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Northwest Regional Education Service District is an equal opportunity employer; committed to building an inclusive community and an environment free from discrimination, harassment, and retaliation. We are proud to be [an antiracist organization](#). We work to understand how racial ideology is manufactured and how it impacts the lives of our staff and those we serve.

Northwest Regional Education Service District is proud to be an antiracist, [Equal Employment Opportunity](#) and Affirmative Action employer. We are committed to ensuring diversity and inclusion in all aspects of recruitment, selection, and employment without regard to race, disability, gender identity/expression, sexual orientation, national origin, ethnicity, religion, veteran or military status, or any other category protected under the law.

Northwest Regional Education Service District is committed to providing reasonable accommodations in our recruitment procedures for individuals experiencing a disability. If you need assistance or accommodation due to a disability, please contact us at hrhelp@nwresd.k12.or.us. Speech/Hearing impaired persons may contact the district for assistance through the Oregon telecommunications Relay Service at 1-800-735-2900.

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