

## VACANCY ANNOUNCEMENT

**POSITION:** Assistant Football Coach

**LOCATION:** Berkshire Middle School

2025-26 Supplemental  
**SALARY:** Wage Scale placement

**POSTING**  
**DATE:** June 6, 2025

**DEADLINE:** Until Filled

### Assistant Football Coach – Berkshire Middle School

**Season Dates:** September 2nd, 2025 - End of Season (approximately late October/early November)

**Practice Location:** Berkshire Middle School Football Field

#### Job Summery

Berkshire Middle School is seeking a passionate and dedicated individual to serve as an Assistant Football Coach. The Assistant Coach will work collaboratively with the Head Football Coach and other coaching staff to instruct and mentor middle school student-athletes, fostering their athletic development, teamwork, and sportsmanship. This is an excellent opportunity for someone who enjoys working with young athletes and has a strong understanding of football fundamentals and strategies.

#### Major Duties and Responsibilities

- Assist the Head Football Coach in all aspects of the football program.
- Provide instruction and coaching to student-athletes on football skills, techniques, and strategies.
- Help plan and execute engaging and effective practice sessions.
- Supervise student-athletes during practices, games, and team-related activities, ensuring their safety and well-being.
- Contribute to the development of a positive and supportive team culture.
- Assist with game day preparations and coaching as directed by the Head Coach.
- Adhere to all Berkshire Middle School and athletic department policies and procedures.
- Potentially manage specific position groups as assigned by the Head Coach.
- Communicate effectively with student-athletes, parents, and other coaches.
- Promote academic success and responsible behavior among student-athletes.

## **Qualifications**

- Strong knowledge of football rules, strategies, and techniques.
- Experience coaching football at the youth or middle school level is preferred.
- Excellent communication and interpersonal skills.
- Ability to motivate and mentor young athletes.
- Commitment to the principles of sportsmanship and ethical conduct.
- Must be able to pass a background check as required by school policy.
- CPR/First Aid certification (or willingness to obtain).

## **Time Commitment**

- Practices are typically held at Berkshire Middle School after school hours, Monday through Friday, beginning September 2nd, 2025. Specific times will be determined by the Head Coach and Athletic Department.
- Attendance at all practices and games is expected.
- Occasional team meetings or other activities may be required.

## **Salary**

The salary will be determined through appropriate placement on the 2025 – 2026 scale of supplemental pay for coaching.

## **Method of Application**

Qualified candidates are invited to **email a letter of application and current resume** to Allan Lavigne, Athletic Director at [alavigne@birmingham.k12.mi.us](mailto:alavigne@birmingham.k12.mi.us)

## **AN EQUAL OPPORTUNITY EMPLOYER**

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