

## VACANCY ANNOUNCEMENT

**POSITION:** Head Flag Football Coach

**LOCATION:** Berkshire Middle School

2025-26 Supplemental  
**SALARY:** Wage Scale placement

**POSTING**  
**DATE:** June 6, 2025

**DEADLINE:** Until Filled

### Head Flag Football Coach – Berkshire Middle School

**Season Dates:** September 2nd, 2025 - End of Season (approximately late October/early November)

**Practice Location:** Berkshire Middle School Fields

#### Job Summery

Berkshire Middle School is seeking a passionate and experienced individual to lead our Flag Football program as the Head Coach. The Head Coach will be responsible for overseeing all aspects of the team, including planning and executing practices, coaching games, and fostering the athletic development, teamwork, and sportsmanship of our middle school student-athletes. This role requires a strong understanding of flag football fundamentals, a commitment to positive youth development, and the ability to inspire and mentor young athletes in a fun and supportive environment.

#### Major Duties and Responsibilities

- Lead, plan, and execute all practices and team activities for the Berkshire Middle School Flag Football team at Berkshire Middle School fields.
- Develop and implement strategies for individual player skill development and overall team performance.
- Oversee all games, including lineup decisions, on-field coaching, and ensuring fair play and sportsmanship.
- Supervise student-athletes at all times during practices, games, and team-related activities, ensuring their safety and well-being.
- Foster a positive, inclusive, and supportive team culture that emphasizes skill development, teamwork, and character.
- Communicate effectively and regularly with student-athletes, parents, the Athletic Director, and opposing coaches.

- Manage team equipment and uniforms in coordination with the Athletic Department.
- Adhere to all Berkshire Middle School and athletic department policies and procedures, including eligibility rules.
- Promote academic success, responsible behavior, and healthy lifestyles among student-athletes.
- Work collaboratively with the Athletic Director on scheduling, budgeting, and program development.

### **Qualifications**

- Proven experience playing or coaching flag football or traditional football, preferable at the youth or middle school level. Prior coaching experience is a plus.
- Strong knowledge of flag football rules, strategies, and techniques.
- Exceptional leadership, communication, and interpersonal skills.
- Ability to motivate, mentor, and build strong relationships with young athletes.
- Demonstrated commitment to the principles of sportsmanship, ethical conduct, and positive youth development.
- Must be able to pass a background check as required by school policy.
- CPR/First Aid certification (or willingness to obtain before the start of the season).

### **Salary**

The salary will be determined through appropriate placement on the 2025 – 2026 scale of supplemental pay for coaching.

### **Method of Application**

Qualified candidates are invited to **email a letter of application and current resume** to Allan Lavigne, Athletic Director at [alavigne@birmingham.k12.mi.us](mailto:alavigne@birmingham.k12.mi.us)

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