

ANNOUNCEMENT OF VACANCY

August 6, 2025

Ferndale Public Schools Equity Vision Statement

At FPS, we are a school family of continual learners. We support each and every student to develop their purpose, plan, and passion. We encourage and honor dialogue about the histories, cultures, and goals of our communities. We actively and intentionally facilitate equitable access and representation, meaningful participation, and high expectations for ALL.

Position: Montessori Paraprofessional
Location: Upper Elementary School
Reports to: Building Principal
Salary: Pursuant to the UAW Bargaining Agreement
Start Date: Immediately
Group: UAW

Qualifications:

- Must meet NCLB requirements
- Must be Highly Qualified
- Complete at least two years of study at an institution of higher education (equal to 60 semester hours); **or**
- Obtain an associate's degree (or higher); **or**
- Pass formal state academic Paraprofessional Assessment test
- Prior experience with Montessori students preferred but not required
- Be a dynamic individual who believes in the Montessori philosophy and respecting the child
- Enjoy working with children
- AMS/AMI credential or assistant credential preferred
- Successful experience with school-aged children
- Must pass a physical exam, when applicable
- Quality interpersonal skills
- Good attendance record

- Must be a good public relations person and have the ability to work and cooperate with others
- Ability to follow directions and work independently
- Required to successfully complete classes and/or training (when necessary) to maintain individual position
- Ability to maintain confidentiality

Duties and Responsibilities:

- Must be available and able to perform duties of job position
- Work collaboratively with the lead teacher to foster a nurturing, stimulating, and non-competitive environment to facilitate the learning process for each child
- Successfully complete additional duties assigned by the teacher/administrator
- Assist the lead teacher in the preparation and maintenance of an organized and aesthetically pleasing Montessori classroom for children, age 6-9
- Make and repair classroom materials as needed
- Establish and maintain an environment where individual responsibility, leadership, and respect are valued and expected
- Share responsibility for the daily safety, well-being, and supervision of students
- Demonstrate respect, kindness, and rapport with all students, teachers, staff members, and parents
- On site presence is required
- Other duties as assigned

Application Deadline:

Until filled

Application Procedure:

- **Internal applicants** please submit a letter of interest and resume to thomas.shelton@ferndaleschools.org
- **External applicants can apply at** [certified postings in Ferndale](#)

For questions regarding this position please contact Human Resources at 248-586-8663

An Equal Opportunity Employer

It is the policy of the Ferndale Board of Education not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, marital status, genetic information, or any other legally protected characteristic in School District activities, programs, and employment.
