



NOTICE OF VACANCY

POSTING DATE:	August 8, 2025	POSITION ID:	25-FTA-04
POSITION:	Bus Mechanic	LOCATION:	Transportation Department
SALARY:	Starting wage: \$25.34		
START DATE:	ASAP	DEADLINE:	Until Filled

JOB SUMMARY

Bus Mechanics play a crucial role in getting students to school safe and on time by ensuring the proper maintenance of school buses. This position demands effective collaboration with transportation colleagues, physical capability for bus mechanic duties, a valid driver's license with required certifications, and completion of essential Bus driving classes mandated by the Michigan Department of Education.

QUALIFICATIONS:

Education Requirements:

- High School diploma or equivalent.
- Completion of necessary driving classes per Michigan Department of Education.

Certifications and licenses Requirements:

- Valid driver's license
- CDL with A-P-S endorsements; air brakes (no restrictions) or willingness to obtain.

Interpersonal Skills:

- Ability to work collaboratively with Transportation colleagues.

Skills Needed:

- Must be able to pass a physical and drug test.
- Knowledge and training in major and minor repairs, overhaul, and maintenance of district-operated buses, vehicles, and mechanical equipment.
- Knowledge of diesel engines.
- Skills necessary for body work and painting.
- Basic computer knowledge.
- Good attendance record.
- Neat work habits.
- Ability to exert 20 to 50 pounds of force occasionally or 10-25 pounds of force frequently.

RESPONSIBILITIES

- Coordinate activities to ensure proper maintenance of school buses and district vehicles.
- Diagnose, repair, rebuild, and make adjustments on all vehicle systems.
- Assist in planning, organizing, and completing mechanical repair operations for district maintenance programs on all school district equipment.
- Maintain thorough knowledge and ability to repair components on all systems, including operating shop equipment.
- Ensure adequate maintenance and repair records are maintained for district vehicles.
- Assist in the care of tools, equipment, and facilities of the bus garage.
- Attend county/state in-service programs and meetings as required by the Transportation Supervisor.
- Perform other duties as necessary for the effective and efficient operation of the Transportation Department, including snow plowing and removal.

BOARD OF EDUCATION EXPECTATIONS FOR ALL FPS EMPLOYEES

Ensure work/choices contribute to the Learner Profile and District Goals, as demonstrated by:

- Ability to create a collaborative culture through providing a safe environment for employees to take risks, work independently and interdependently and to value all perspectives.
- Ability to establish productive relationships which will support and leave people better off through engagement in courageous conversations and empathetic interactions in order to make choices that build trust and understanding.
- Ability to establish an environment of continuous improvement that will provide data/feedback and reflection that will assist in identifying and solving problems in an innovative manner.
- Ability to establish an environment for cultural improvement by demonstrating honesty with self and others through equity, not just equality, and seeing and embracing differences as assets.
- Ability to know your audience and to tailor communication in a timely, clear and appropriate mode; always seeking to understand.

METHOD OF APPLICATION:

Applications are being accepted online only. To apply for this position, go to the district's web site [Farmington Public School](http://FarmingtonPublicSchool.org). Please contact gazell.watkins@fpsk12.net for questions.

It is the policy of Farmington Public Schools that no person shall, on the basis of race, creed, color, national origin, sex, age, marital status, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in employment, or in any of its programs or activities.

