

POSTING ANNOUNCEMENT

JOB ID#	LOCATION	SALARY RANGE	POSTING DATE	POSTING DEADLINE
13427	THOMPSON K-8 SCHOOL	Commensurate with experience and includes a comprehensive benefits package	8/19/2025	Until Filled

POSITION: Community Schools Coordinator (Unaffiliated) **REPORTS TO:** Director of Community Schools

POSITION SUMMARY:

Southfield Public Schools is seeking a dedicated Community Schools Coordinator to lead the implementation of the community school strategy at the building level. This role is pivotal in fostering partnerships among educators, families, and community organizations to support student success and well-being. The Community Schools Coordinator will work closely with school leadership and community stakeholders to integrate services and resources that address the holistic needs of students and their families.

EDUCATION:

- Minimum of an Associate's Degree in Education, Social Work, Human Services, or a related field; Master's degree preferred.

QUALIFICATIONS:

- At least two years of experience in education, community organizing, social services, or a related area.
- Demonstrated ties to the Southfield community, with an understanding of local needs, cultures, and resources.
- Strong interpersonal, organizational, and communication skills; ability to build and maintain partnerships; proficiency in data management and reporting.
- Passion for equity, inclusion, and the holistic development of students; ability to work collaboratively in diverse settings.

KEY RESPONSIBILITIES:

- **Integrated Student Supports:** Coordinate with community partners to provide comprehensive services addressing academic, social-emotional, health, and basic needs of students.
- **Expanded Learning Opportunities:** Develop and manage before- and after-school programs, summer learning initiatives, and enrichment activities that align with student interests and academic goals.
- **Family and Community Engagement:** Facilitate active participation of families and community members in school activities, decision-making processes, and leadership roles.
- **Collaborative Leadership:** Serve as a member of the school leadership team, contributing to the development and execution of the school's strategic plan and fostering a culture of shared responsibility.
- **Needs Assessment and Asset Mapping:** Conduct regular assessments to identify student and family needs, as well as community assets, to inform program development and resource allocation.
- **Data Collection and Reporting:** Maintain accurate records of program activities, partnerships, and outcomes to evaluate effectiveness and inform continuous improvement efforts.

Other Duties:

Performs any other related duties as assigned by the Director of Community Schools.

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CORE COMPETENCIES:

All applicants are expected to skillfully demonstrate the leadership competencies and expertise needed to support systemic reconfiguration and to effectively respond to the district's commitment to "dramatic improvement in student, teacher, and leader performance in a short amount of time" (Chandler & Frank, 2015).

Before applying, please become familiar with the district's Core Competencies for this position by clicking the following link: [BLUEPRINT CORE COMPETENCIES](#)

HOW TO APPLY:

Click on the following link: [Oakland Human Resources Consortium/Frontline Recruiting & Hiring](#)

Visit the Southfield Public Schools website:

<https://www.southfieldk12.org/departments/human-resources/job-openings/>

Faxed, mailed, emailed, or hand delivered applications or resumes are not accepted.