



## Walled Lake Consolidated Schools

### Human Resources

Educational Services Center  
850 Ladd Road, Building D  
Walled Lake, MI 48390  
Phone: 248-956-2030

### **Title 1 Behavioral Specialist Paraeducator Job # 13913**

**Position:** Behavioral Specialist Paraeducator  
**Date Posted:** September 15, 2025  
**Location:** Wixom Elementary  
**Date Available:** 25-26 School Year (Training may be required)

**Closing Date:**

Internal Applicants: 5 days  
External Applicants: Until Filled

Monday through Friday, Approximate Hours 8:45 am to 4:07 pm (includes 30 minute unpaid duty free lunch) 7 hours per day/35 hours per week  
Classification B Rate of Pay: Current WLPA Contract, \$17.33 to \$22.35  
New Hire Starting Rate of Pay: \$17.33

**NOTE: This is a temporary position for the 2025-26 school year only. Please note that this position will end June 11, 2026**

### **QUALIFICATIONS AND DUTIES:**

- Intervention Support
- Work with small groups of students to support Individualized Reading Improvement Plan (IRIP) goals and math instruction support
- Work closely with the building Instructional Specialist
- High school diploma required
- Good interpersonal skills
- Patience, tact, courtesy, discretion, honesty, neatness, cooperative, initiative
- Experience working with elementary age children
- Ability to carry out assigned tasks
- Confidentiality required
- Cooperate and seek assistance from other professional staff members
- Regular and reliable attendance is an essential job function

In compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, it is the policy of the Walled Lake Consolidated School District that no person shall, on the basis of race, color, religion, national origin or ancestry, sex, age, disability, height, weight, political belief, military service or marital status, be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. For information, contact the District Compliance Officer Ali Hamka, Assistant Superintendent, Human Resources, 850 Ladd Rd., Bldg. D., Walled Lake, MI 48390, phone (248) 956-2023.



*Every Child, Every Day!*

- Additional and ongoing related training will be required
- Other duties as assigned

### **ESSENTIAL FUNCTIONS OF THE JOB:**

- Must be present at the work site to perform duties
- Must be able to manage stressful situations
- Must be able to lead and manage groups of people and individuals
- Must be able to communicate effectively
- Must be able to build and maintain a safe environment
- Must be able to meet the physical demands of the job including but not limited to: walking, kneeling, sitting on the floor, rising from the floor, bending, and lifting at least 20 pounds

The Essential Functions here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with qualified disabilities to perform the essential functions.

**According to the revised code MCL 380.1230, a criminal history background check will be completed as a condition of employment with Walled Lake Schools.**

In compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, it is the policy of the Walled Lake Consolidated School District that no person shall, on the basis of race, color, religion, national origin or ancestry, sex, age, disability, height, weight, political belief, military service or marital status, be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. For information, contact the District Compliance Officer Ali Hamka, Assistant Superintendent, Human Resources, 850 Ladd Rd., Bldg. D., Walled Lake, MI 48390, phone (248) 956-2023.



*Every Child, Every Day!*