



September 26, 2025

Internal/External Posting

**Instructional Interventionist Paraprofessional
Mondays – Thursdays (.8 FTE)
Oxford Virtual Academy**

Primary Function: To provide instructional, technical, and supervisory support to staff and students in the building.

Qualifications - Education & Experience:

1. Associates degree or equivalent preferred (highly qualified status required for Title I buildings), minimum high school diploma.
2. The ability to effectively relate with students, staff, and parents.
3. The ability to assist with the instruction of students. Relevant subject area proficiency/expertise/knowledge preferred (i.e., reading, writing, mathematics, language arts, etc.)
4. The ability to manage students in individual, small group, and whole group situations.
5. Must exhibit a pleasant personality and positive attitude toward working with students, administration, staff, and community members.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Duties & Responsibilities:

1. Supervise and work with students in a classroom setting and via Zoom as needed.
2. In collaboration with teachers and ancillary staff, provide interventions to individual, or small groups, of students.
3. Assist with planning and implementing interactive and engaging activities that are grade-level appropriate.
4. Perform and participate in tasks such as inputting data, intervention training, assisting with intervention lesson preparation, and other essential duties pertinent to providing needed instruction to students.
5. Attend required meetings and trainings as directed by building administrator(s).
6. Regularly communicate with parents and staff regarding student improvement.
7. If necessary, collaborate with the problem-solving team regarding student participation and growth.
8. Assist teachers with assessments to help track student growth.
9. Be creative with the delivery of material to help engage students.
10. Maintain regular and predictable attendance.
11. Support the vision and mission of Oxford Community Schools.
12. Other duties as assigned.

OESPA 2025-26 base hourly rate: \$16.86

To begin: October 2025

OESPA members: Candidates will be required to apply online. Assignments will be determined based on best meeting the needs of the building/students factored in with skills, experience, and seniority.

**All applicants should apply online via the Oakland Human Resources Consortium:
Create an Application/Login [here](#)**

**Internal Application Deadline: Thursday, October 2 @ 4:00 PM
External Application Deadline: Until Filled**

The District does not discriminate on the basis of race, color, national origin, ethnicity, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, height, weight, familial status, marital status, military service, veteran status, genetic information, disability, or any other legally protected basis, and prohibits unlawful discrimination, including harassment and retaliation, in any education program or activity that it operates, including in admission and employment. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Assistant Superintendent of Human Resources, 775 W. Drahner Rd., Oxford, MI 48371, (248) 969-5004.