



School District of the City of Pontiac

Human Resources Vacancy Announcement

The City of Pontiac School District is an Equal Opportunity/Affirmative Action Employer and adheres to all district policies, rules, and regulations. No individual shall be excluded from participation in, denied the benefits of, or subjected to discrimination in any program, activity, or employment on the basis of race, color, religion, national origin, sex, age, or disability. The district complies with all applicable federal and state laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Michigan Department of Education policies and regulations prohibiting discrimination. For inquiries regarding non-discrimination policies under Title II, Title VI, or Title IX, contact 248-451-6802. For questions related to Section 504, contact 248-451-6825. Complaints may be addressed to 47200 Woodward Ave, Pontiac, MI 48342.

JOB TITLE:	CTE/Business Teacher
POSITION DESCRIPTION:	The CTE/Business Teacher provides leadership and direction at the school level, working to design, implement, coordinate, and evaluate a comprehensive Business program.
TITLE REPORTS TO:	CTE Supervisor
COMPENSATION:	Per PEA Master Agreement
LOCATION:	Pontiac High School
LENGTH OF CONTRACT:	185 Days
START DATE:	Upon Hire
FLSA STATUS:	Exempt
DATE OF POSTING	October 27, 2025
QUALIFICATIONS:	<ul style="list-style-type: none">● Bachelor's Degree● Minimum of three years successful classroom teaching experience, with special emphasis on CTE/Business instruction.● Expert knowledge of effective instruction and best practices.● Exceptional knowledge in the use of assessment and assessment data to implement them effectively.● Exceptional knowledge in the use of technology to support instruction.● Demonstrable ability to plan and evaluate strategies for improving instruction.● Ascribes to the philosophy that all children can succeed and demonstrates the commitment to do what is necessary to make this a reality.
LICENSES, REGISTRATION OR CERTIFICATIONS:	<ul style="list-style-type: none">● Criminal background check● Drug screen required● (CTE) endorsement
INTERNAL POSTING URL:	
APPLICATION PROCESS:	Online Employment Application Open Positions

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Collaborate with other content teachers, special education teachers, parents, and students to provide strategies that may be used to enhance a student's skills.
- Work cooperatively with building administrators to promote across the curriculum by providing professional development that targets research, strategies and modeling of instructional practices to support teachers in their implementation of core subjects in their curriculum area.
- Provide recognition of a variety of student accomplishments and positive behaviors. Demonstrate the ability to supervise students to ensure a safe, non-threatening, nurturing environment where students can thrive.
- Engage in on-going professional development to increase knowledge and skills in supporting CTE development for adolescent students and students who represent sub-group populations.

PHYSICAL ACTIVITIES & REQUIREMENTS:

- While performing the duties of this job, the employee is regularly required to sit and talk or hear.
- The employee is frequently required to use hands to finger, handle, or feel.
- The employee is occasionally required to stand, walk, reach with hands and arms and stoop, kneel.
- The employee must occasionally lift and/or move up to 10 pounds.
- Specific vision ability required by this job includes close vision, distance vision, peripheral vision and ability to adjust focus.

Job Posting Approved by: Ashley Smith, Interim Assistant Superintendent of Human Resources
Approval Date: 10/27/2025