

ANNOUNCEMENT OF VACANCY

November 14, 2025

Ferndale Public Schools Equity Vision Statement

At FPS, we are a school family of continual learners. We support each and every student to develop their purpose, plan, and passion. We encourage and honor dialogue about the histories, cultures, and goals of our communities. We actively and intentionally facilitate equitable access and representation, meaningful participation, and high expectations for ALL.

Details:

Position: High School Counselor
Location: Ferndale High School
Reports to: Building Principal
Pay Rate: Starting at \$52,554 annually, per FEA contract
Hours: Full Time
Start Date: Immediately
Group: FEA

Purpose:

Ferndale High School is looking for a counselor to serve the diverse needs of our student population. Essential duties include supporting the academic, social/emotional, and career needs of this high school population, and managing scheduling and testing for the building. Experience with MISTAR and master scheduling are highly desirable.

Qualifications:

- Licensure or Endorsement as a Counselor (NT), or ability to immediately obtain
- Prior teaching experience preferred, but not required
- Ability to relate to students, parents, peers and partners

Duties and Responsibilities:

- Support a safe, positive school climate & culture
- Ability to build strong relationships with students, families, staff and community
- Ability to implement a restorative practice community
- Work with students on an individual basis to support their success
- Work with families to support student academic and emotional growth
- Explain the guidance program to the community
- Assist students with the college application and selection process
- Manage State testing programs building wide
- Advise teachers and administrators on matters of student discipline
- Confer directly with teachers and administrators to improve the educational prospects of individual students, or groups of students
- Assist in the maintenance and review of student records
- Assist in the development of the master schedule and student registration
- Perform such other duties as may be assigned by the building principal or the superintendent or his designee
- On site presence is required

Application Deadline:

Until filled

Application Procedure:

- **Internal applicants** please submit a letter of interest and resume to thomas.shelton@ferndaleschools.org
- **External applicants** can apply through the [Oakland Human Resources Consortium \(OHRC\)](#)

For questions regarding this position please contact Human Resources at 248-586-8663

An Equal Opportunity Employer

It is the policy of the Ferndale Board of Education not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, marital status, genetic information, or any other legally protected characteristic in School District activities, programs, and employment.
