



School District of the City of Pontiac Human Resources Vacancy Announcement

The City of Pontiac School District is an Equal Opportunity/Affirmative Action Employer and adheres to all district policies, rules, and regulations. No individual shall be excluded from participation in, denied the benefits of, or subjected to discrimination in any program, activity, or employment on the basis of race, color, religion, national origin, sex, age, or disability. The district complies with all applicable federal and state laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Michigan Department of Education policies and regulations prohibiting discrimination. For inquiries regarding non-discrimination policies under Title II, Title VI, or Title IX, contact 248-451-6802. For questions related to Section 504, contact 248-451-6825. Complaints may be addressed to 47200 Woodward Ave, Pontiac, MI 48342.

JOB TITLE:	School Psychologist
POSITION DESCRIPTION:	The School Psychologist will assist students in succeeding academically, socially, behaviorally, and emotionally by collaborating with educators, parents, and other professionals to create safe, healthy, and supportive learning environments that strengthen connections between home, school, and the community.
TITLE REPORTS TO:	Building Principal
COMPENSATION:	Per PEA Salary Table
LOCATION:	Pontiac Middle School
LENGTH OF CONTRACT:	185 Days
START DATE:	Upon Hire
FLSA STATUS:	Exempt
DATE OF POSTING	March 2, 2026
QUALIFICATIONS:	<ul style="list-style-type: none"> ● Must hold State of Michigan Certification as a school psychologist. ● Graduate degree in an approved school psychology certification program.
LICENSES, REGISTRATION OR CERTIFICATIONS:	<ul style="list-style-type: none"> ● MI Teaching Certification ● Criminal background check ● Drug screen
INTERNAL POSTING URL:	https://www.applitrack.com/oaklandschools/onlineapp/JobPostings/view.asp?FromAdmin=true&AppliTrackJobId=15502
APPLICATION PROCESS:	Online Employment Application Open Positions

QUALIFICATIONS,
ESSENTIAL
DUTIES, &
RESPONSIBILITIES:

- Apply expert knowledge of child development, special education, and assessment to support student learning and well-being.
- Administer and interpret a wide range of psychological and educational assessments with precision and professionalism.
- Conduct Functional Behavioral Assessments (FBA) and develop evidence-based Behavior Intervention Plans (BIP) to address student needs.
- Design and recommend effective instructional strategies tailored to individual student profiles.
- Communicate effectively, both verbally and in writing, with parents, staff, administrators, outside agencies, and medical professionals.
- Collaborate with multidisciplinary teams, including special education teachers, to complete Review of Existing Evaluation Data (REED) and three-year evaluations.
- Re-evaluate students receiving special education services to ensure appropriate supports and interventions.
- Provide professional development and consultation to teachers and staff on strategies to support diverse learners.
- Participate in Manifestation Determination Reviews (MDR) and provide crisis counseling as needed.
- Maintain accurate and timely documentation, including evaluation reports, IEP forms, statistical reports, and Medicaid documentation.
- Serve on school teams such as Response to Intervention (RTI), Instructional Support Teams (IST), MiBLSi, PBIS, and Individualized Educational Planning Teams (IEPT) to promote student success.
- Conduct comprehensive psychological assessments for students with suspected cognitive, emotional, developmental, or learning disabilities, including autism, traumatic brain injuries, and severe multiple impairments.

PHYSICAL
ACTIVITIES &
REQUIREMENTS:

- While performing the duties of this job, the employee is regularly required to sit and talk or hear.
- The employee is frequently required to use hands to finger, handle, or feel.
- The employee is occasionally required to stand, walk, reach with hands and arms and stoop, kneel.
- The employee must occasionally lift and/or move up to 10 pounds.
- Specific vision ability required by this job includes close vision, distance vision, peripheral vision and ability to adjust focus.

Job Posting Approved by: Ashley Smith, Interim Assistant Superintendent of Human Resources
Approval Date: 3/2/2026