



April 16, 2026

POSITION OPENING: Facilities Manager – Technical Campuses

IN THIS ROLE:

As the Facilities Manager, you will be the driving force behind the daily operations and strategic resource management of our Technical Campuses. Your mission is to cultivate a pristine, safe, and secure environment that supports the success of Oakland Schools' students, staff, and visitors.

By championing a customer-centric philosophy, you will ensure our facilities team doesn't just maintain buildings, but actively enhances the educational experience through excellence in service.

WHAT WE NEED:

- Supervises the day-to-day activities of assigned staff, including assignment and scheduling of custodial and maintenance staff. Duties include selection and hiring, on-site orientation, OSHA compliance training, coaching, evaluating performance, and when necessary, disciplining non-union and unionized staff.
- Investigates and helps resolve facilities management-related issues and concerns at all OS facilities and conducts regular inspections of OS buildings and grounds for the purpose of assisting in the development, coordination, and implementation of OS facility planning.
- Assists the Executive Director and the Superintendent with the assessment of conditions for inclement weather and emergency building closings.
- Asbestos Designated Person for the district.
- Assists in the implementation of the collective bargaining agreement for campus custodial and maintenance staff.
- Works with the Procurement Department on the preparation of bid specifications, service contracts, soliciting proposals, and recommends award of contracts, and assists and/or manages the execution of services or construction
- Works cooperatively and maintains communication with other departments and external parties to coordinate activities, resolve problems, and exchange information.
- Assists with the development and monitoring of department and campus budgets, reviews and authorizes staff purchases, and approves P-Card and capital expenditures to ensure all spending remains within the approved budget.
- Maintains knowledge of current legal mandates and requirements related to the facilities management function, including environmental and safety standards; recommends changes to operations as necessary, including required recordkeeping.
- Prepares departmental documents and reports, including BAIRS, capital requests, requisitions, and budgets, and departmental weekly Board updates.
- Manages the development, coordination, and implementation of Oakland Schools' facility plans.
- Maintains the Emergency Operation Plans for assigned buildings while designing and managing the Crisis Manager app system to support those plans.
- Coordinates response to building emergencies and, when necessary, building checks, on weekends and during breaks.

- Manages, operates, programs and/or troubleshoots temperature control, lighting control, and building management systems for all OS facilities for proper comfort and energy management efficiency.
- Serves on district Safety Teams, supporting safety protocols and procedures, and manages various building security systems, including security alarms, fire alarms, video surveillance, key control and card access, visitor management, and related systems both onsite and remotely at night and after hours.
- Performs other duties as assigned.

WHAT YOU NEED:

- Associate’s degree in Facility Management or six or more years of related experience, including supervisory responsibilities.
- Asbestos Designated Certification preferred.
- MSBO Facilities Management Certification preferred.

WORK LOCATION:

Oakland Schools Main Campus - Travel required to all 4 technical campuses
 2111 Pontiac Lake Rd
 Waterford, MI 48328

SALARY DETAILS:

\$81,276 - \$94,254 salary based on relevant prior work experience, with the potential to earn up to \$101,501 after employment with Oakland Schools.

Exempt position / 12-month work year.

This position is eligible to participate in the **Summer Flexible Work Program**, which permits employees to perform their job duties for up to two days a week from a designated alternative location during the summer months.

WHY WORK FOR OS?

Aside from working with talented experts on important initiatives, when you join Oakland Schools, you’ll also get these great benefits:



Pension Plan

OS offers the opportunity to enroll in a pension plan to help support your financial stability.



Professional Learning

OS provides various professional learning opportunities to advance your skill sets with education development.



Full Health Coverage

High quality, low-cost health insurance plans. Employer paid dental, vision, life insurance, short and long-term disability, and well-being benefits.



Flexible Vacation Time

Experience built-in vacation, including time off for winter and spring break and generous leave time, so you can have a healthy work-life balance.



Wellbeing Program

OS utilizes a holistic approach to provide resources that support the wellbeing of our employees.



Other Perks

You’re eligible for preferred pricing on pet insurance, legal coverage for most of your legal needs, additional life insurance and access to the Student Loan Repayment Program (PSLF) for loan forgiveness in public service.

Public Service Loan Forgiveness (PSLF) Program

Working with Oakland Schools isn't just meaningful - it's financially rewarding!

Oakland Schools qualifies as an eligible employer for the Public Service Loan Forgiveness Program. The PSLF Program forgives the remaining balance of your Direct Loans based on the following requirements of eligibility:

- after the individual has made the equivalent of 120 qualifying monthly payments under an accepted repayment plan, and
- while working full-time for an eligible employer (for a weekly average, alone or when combined, equal to at least 30 hours)

For additional information, please visit

studentaid.gov/manage-loans/forgiveness-cancellation/publicservice

WHO WE ARE:

Oakland Schools (OS) is an Intermediate School District (ISD) focused on providing educational and technology services to local school districts in a cost-effective manner to provide students with a superior education. We also operate our Oakland Schools Technical Campuses (OSTC) and Virtual Learning Academy Consortium (VLAC). You will help students have the best learning experience possible through your work at OS! To learn more about us, visit <https://www.oakland.k12.mi.us/about>.

HOW TO APPLY:

To apply, please use the [Oakland Human Resource Consortium \(OHRC\) website](#). You will need to make an account on the OHRC website to apply. To access this application click the position title below:

[Facilities Manager – Technical Campuses](#)

Oakland Schools is a member of the OHRC. Once you create your account, you will be able to apply for positions within our district as well as positions available through other member districts. All applications must be completed on the OHRC website. Please do not email or fax application materials to Oakland Schools.

POSITION DEADLINE: Applications will be accepted until **April 30, 2026**.

NOTE: Interested candidates must be available to interview in **mid to late May**.

For questions regarding this position, please contact HRRecruiting@oakland.k12.mi.us

In accordance with state and federal law, Oakland Schools does not discriminate, nor permit discrimination, on the basis of race, color, national origin, ethnicity, religion, sex, pregnancy or parental status, gender identity, gender expression, sexual orientation, disability, age, height, weight, marital status, military service, veteran status, genetic information, or any other legally protected status, in its educational programs and activities, employment, or enrollment. The District also provides equal access to the Boy Scouts and other designated youth groups. For questions or complaints regarding unlawful discrimination or harassment, employees should contact the Assistant Superintendent of Human Resources, Personnel Management and Labor Relations at (248) 209-2429 or HR@oakland.k12.mi.us. Students and others should contact the Civil Rights/Title IX Coordinator at (248) 209-2590 or Jacqueline.Zablocki@oakland.k12.mi.us.

This job posting is intended to describe the general nature and level of work being performed by a person assigned to this job. It is not to be construed as an exhaustive list of all job duties that may be performed by a person so classified. Incumbents may be asked to perform additional duties as required by his/her supervisor.