



**Dr. Ali H. Hamka**  
**Assistant Superintendent**  
**Human Resources**

# Walled Lake Consolidated Schools

Educational Services Center  
850 Ladd Road, Building D  
Walled Lake, MI 48390  
Phone: 248/956-2030  
Fax: 248/956-2135

**May 5, 2026**

**0.5 FTE Resource Program Teacher**  
**Keith Elementary School**  
**2025-26 School Year**

## **REQUIRED QUALIFICATIONS**

- Valid Michigan Teaching Certificate – Special Education Endorsement
- Excellent organizational and analytical skills, task oriented, detail oriented and deadline oriented
- Excellent oral and written communication skills
- Demonstrate strong technical skills, software skills: Google Docs/Classroom, Excel, Skyward
- Knowledge of agency supports and services for students with disabilities
- Strong leadership skills: motivating, delegating, reliability, follow-through
- Ability to develop positive rapport with staff, students, parents
- Ability to develop genuine and positive relationships with students
- Ability to facilitate student learning, growth and achievement
- Ability to incorporate research-based best practices for instructional design and delivery
- Possess a superior level of content knowledge for the subject matter
- Knowledge or and/or experience with integrating technology into the learning process
- Ability to maximize technology for effective communication with students, staff and parents
- Ability to build professional and collegial relations with staff and parents
- Ability and desire to adapt, learn and grow as an educator
- Other duties as assigned

## **ESSENTIAL FUNCTIONS OF THE JOB**

- Must be present at the work site to perform duties
- Must be able to manage stressful situations
- Must be able to lead and manage groups of people and individuals
- Must be able to communicate effectively
- Must be able to build and maintain a safe environment
- Must be able to meet the physical demands of the job including but not limited to: walking, kneeling, sitting on the floor, rising from the floor, bending, and lifting at least 20 pounds

The Essential Functions here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with qualified disabilities to perform the essential functions.

Salary to commensurate with current Master Agreement and within the parameters of current budgetary constraints.

In compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, it is the policy of the Walled Lake Consolidated School District that no person shall, on the basis of race, color, religion, national origin or ancestry, sex, age, disability, height, weight, political belief, military service or marital status, be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. For information, contact the District Compliance Officer Dr. Ali Hamka, Assistant Superintendent, Human Resources, 850 Ladd Rd., Bldg. D., Walled Lake, MI 48390, phone (248) 956-2023.



*Every Child, Every Day!*

Please submit resume, transcripts, certificates and references through Oakland Human Resources Consortium. We will not accept any faxed or mailed applications/resumes. Everyone *except* current WLEA bargaining unit members must apply through the Oakland Human Resources Consortium.

Current WLEA bargaining unit applicants must apply in writing to Leah Chrostowski, Human Resources.

Deadline for internal applications: **May 9, 2026.**

Deadline for external applications: Until filled

**Interested external candidates should apply online:**

**Oakland Human Resources Consortium**  
[www.oakland.k12.mi.us/careers](http://www.oakland.k12.mi.us/careers)

**WLEA members should contact: Leah Chrostowski**  
**LeahChrostowski@wlcsd.org**  
Human Resources – Walled Lake Consolidated Schools  
850 Ladd Rd., Bldg. D  
Walled Lake, MI 48390  
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