



ROYAL OAK SCHOOLS

A COMMUNITY OF EXCELLENCE

PLEASE POST

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Royal Oak Schools announces the following open position for the 2026-27 school year:

Middle School Co-Ed Assistant Cross Country Coach

Royal Oak Middle School

QUALIFICATIONS:

1. Must have a minimum, HS Diploma or equivalent
2. 18 years or older
3. Knowledge in the sport of Cross Country
4. Experience working with middle school age students preferred
5. Previous Cross Country coaching experience preferred
6. Be knowledgeable of all Cross Country rules and regulations
7. CPR Certified or ability to obtain before start of season
8. Availability for practice (M-F 3:00 p.m. - 8:00 p.m.) and occasional Saturdays
9. Strong organizational and communication skills
10. Ability to communicate both verbally and in writing with parents, administration and athletic staff
11. Flexible and reliable

RESPONSIBILITIES:

1. Instruct middle school students in the fundamental strategies of Cross Country and facilitate pride of accomplishment, acceptable social behavior, self-discipline and self-confidence.
2. Coordinate and supervise tryout and team selection process
3. Works with Athletic Director on issues of facilities and equipment
4. Schedule and supervise a regular schedule of practices
5. Encourage sportsmanship and team unity
6. Carry out the rules of the MHSAA and the Royal Oak School District
7. Oversees the safety conditions and accountability issues involving students and facilities
8. Maintaining inventory and caring for team uniforms and equipment

SALARY:

Appropriate placement on ROEA Supplemental Schedule B

REPORTS TO:

Athletic Director and Building Principal

APPLICATION PROCEDURE:

EXTERNAL APPLICANTS, apply online selecting the employment link:

<https://www.applitrack.com/oaklandschools/onlineapp/default.aspx?choosedistrict=true&applitrackclient=46169>

INTERNAL APPLICANTS: Please send a letter of interest to either Derek Smith, Director of Athletics and Activities and Pam Moore, Athletic Coordinator (derek.smith@royaloakschools.org pam.moore@royaloakschools.org)

APPLICATION DEADLINE:

Until Filled



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Royal Oak Schools does not discriminate on the basis of gender, color, national origin, religion, age, height, weight, sexual orientation, marital status or otherwise disabled individuals with respect to District education programs, activities and employment practices.

Royal Oak Schools is committed to racial equity and social justice and is driven to act on these core values. Applicants must be able to recognize ways our identities intersect and play out in the communities we serve, and must demonstrate the cultural competency to work with a diverse team and effectively partner with historically marginalized communities.

5.13.26