Walled Lake Consolidated Schools

Human Resources

Educational Services Center
850 Ladd Road, Building D
Walled Lake, MI 48390
Phone: 248-956-2030

Food Service – Elementary Server
Job # 18823

Position: Elementary Server
Location: Walled Lake Elementary
Schedule: 8:00am – 2:00pm, Monday through Friday
Rate of Pay: $17.13/Hour
Reports To: Food Service Supervisor
Date Posted: 10/23/2026
Internal: 10 days
Date Available: ASAP
Closing Date: Until filled

Student Day Calendar

Qualifications:

- High School graduate, minimum
- Into to School Food Service Class, S100, preferred
- ServSafe ® certification, required
- Experience in quantity food preparation
- Experience cashiering
- Working knowledge of food service operation and equipment
- Ability and desire to work as a team member
- Good organizational skills
- Good math and computer skills
- Ability to relate to students, staff and co-workers

Responsibilities:

- Properly prepare and serve food required for the program
- Collect cash and maintain student accounts
- Follow rules and regulations established by State Agency and Health Department

In compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, it is the policy of the Walled Lake Consolidated School District that no person shall, on the basis of race, color, religion, national origin or ancestry, sex, age, disability, height, weight, political belief, military service or marital status, be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. For information, contact the District Compliance Officer Ali Hamka, Assistant Superintendent, Human Resources, 850 Ladd Rd., Bldg. D., Walled Lake, MI 48390, phone (248) 956-2023.

• Merchandise and promote school breakfast and lunch programs
• Order and receive food supplies
• Prepare and maintain all records
• All other duties as assigned

Essential Functions of the Job

- Must be present at the work site to perform duties
- Must be able to manage stressful situations
- Must be able to lead and manage groups of people and individuals
- Must be able to communicate effectively
- Must be able to build and maintain a safe environment
- Must be able to meet the physical demands of the job including but not limited to: walking, kneeling, sitting on the floor, rising from the floor, bending, and lifting at least 20 pounds

The Essential Functions here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with qualified disabilities to perform the essential functions.

According to the revised code MCL380.1230 a criminal history background check will be completed as a condition of employment with Walled Lake Schools

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