Instructional Specialist
(Early Childhood Lead Teacher)

Location: **Holly Area Schools**
Salary **$41,000 - $53,000** commensurate w/ experience

Start Date: **As soon as possible**

Holly Area Schools is seeking a highly qualified candidate to serve as the **Early Childhood Instructional Specialist** beginning **as soon as possible**.

The Community

Holly Township is nestled in the northern and western most corner of Oakland County and is filled with natural beauty, wildlife, and serenity. Holly's position in Oakland County offers the experience of the outdoors at our many county or state parks without being too far from the convenience of more urban environments. The Township is committed to preserving and enhancing a safe community of caring and involved residents that are proud to call Holly Township home.

The District

Holly Area Schools serves approximately 3,100 students in Northwest Oakland County. The district has four elementary schools, one middle school, one high school, and a virtual school program. Holly Area Schools also offers a superior variety of early childhood education programs, STEM in all elementary schools and the middle school, LEAD program, award-winning fine arts programs, expanded dual enrollment opportunities, cutting-edge technology in all classrooms, and skilled trades programs that prepare kids for jobs of the future. The district is composed of over 200 certified teachers, with the vast majority boasting a Master's Degree or above.

The Holly Area Schools community approved a $97,000,000 bond in 2022 that is funding new and enhanced learning environments, districtwide building and site improvements, as well as safety upgrades. Some of the exciting improvements include:

- A new Holly Middle School spanning 155,000 square feet, designed to create a 21st-century learning environment with flexible, innovative, and collaborative spaces that enhance academic achievement while prioritizing the wellness of both students and staff.
- Enhanced learning environments, including a fine arts Auditorium, new Stadium & Track, Tennis Courts, Instructional Technology, and a state-of-the-art Construction Trades center at the high school.
- Replacement of playground structures, fire protection upgrades, and safety upgrades.

THERE'S NEVER BEEN A BETTER TIME TO BE A BRONCHO!

Qualifications

- Bachelor's degree in Early Childhood Education or Child Development
- Valid Michigan Teaching Certificate with ZA, ZN, ZO, and/or ZS endorsement
- Reliable and Dependable
- Collaborative
- Enjoys Working with Children

Responsibilities

- Plan, assess, and provide instruction for students based on the individual needs of each child
- Develop and implement daily lesson plans in accordance with the education plan and HighScope curriculum
- Create a positive and safe learning environment
- Utilize engaging learning activities through daily lesson plans
- Provide age appropriate language and literacy activities
- Interact with children during gross motor activities
- Promote and model positive mental health activities
- Collaborate with Early Childhood staff
- Maintain necessary student records
- Communicate with parents/guardians regarding children in program
- Conduct two home visits a year with parents
- Maintain strong parent volunteer program
- Participate in professional learning opportunities and trainings
- Attend parent meetings
- Other duties as assigned

This position reports to the Principal of Early Childhood.

Application Process

External applicants will submit their application through the Oakland Human Resources Consortium (OHRC).

Internal applicants can submit a letter of interest, resume, and references to Tricia Murphy-Alderman, Director of Human Resources.