WATERFORD SCHOOL DISTRICT

NOTICE OF VACANCY

Internal/External

Position: Business, Marketing & Finance Education Teacher – (FTE 1.0)

Location: Kettering High School

Minimum Qualifications:

- Valid Michigan Standard or Professional Teaching Certificate with a CTE endorsement in one of the following CIP Codes:
  - Marketing, Sales and Service 52.1999
  - Marketing, Sales and Services 08.0700
  - Business Administration Management and Operations 52.0299
  - Business, Management and Administration 52.9994
  - Finance and Financial Management Services 52.0800

OR

  - Be eligible for an Annual Career Authorization with a minimum of 4,000 recent and relevant hours of work experience in any of the above-related fields within the past ten (10) years.
  - Valid Michigan Department of education Secondary Certificate, endorsed in Marketing Cluster according to the Office of the CTE Education Endorsements (GX, GH, GQ, GM)

- Experience coordinating and leading a DECA chapter
- Well-developed management skills, people skills and effective communication skills
- Ability to share knowledge with real-life applications
- Demonstrated successful teaching experience with high school students
- Successful experience working in collaborative groups
- Advanced ability to use technology effectively
- Willingness to participate in professional development courses aligned with the school and district initiatives

Essential Functions:

- Plan a program of study that meets the individual needs, interests, and abilities of the students.
- Develop lesson plans and instructional material and provide individualized and small group instruction to adapt the curriculum to the needs of each pupil.
- Learn and infuse emerging technologies into teaching, learning, and assessment
- Maintain flexibility with students, staff, and physical space in an evolving educational environment
- Work and plan cooperatively with other teachers, administrators, counselors and community members

Reports To: Building Principal

Workday/Week: Monday – Friday

Starting Date: August 19, 2024

Compensation: Per WEA Master Agreement

Posting Date: August 7, 2024

Posting Deadline: Until filled

Internal and external candidates may apply by visiting www.waterford.k12.mi.us and selecting the icon “Employment” and next, “Job Postings Directory”. Include letter of intent, resume, and letter(s) of reference with the application. Employment is contingent upon receiving all required documentation (e.g., criminal background investigation and fingerprint records.)

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