

## Job Summary

Position Title: Director of Facilities

Location: District Operations

Qualifications: Education  
Bachelor's degree in related field required.

License/Certification  
None required; professional engineer (PE) or American Institute of Architects (AIA) license preferred.

Work Experience  
A minimum of five years of progressively responsible design, facilities management, or related experience required.

Job Summary: The director of facilities will oversee activities and programs related to the organization's facilities, to include communication with architects, engineers, and contractors. The director will also serve as a resource to school personnel and other departments and provide support to the chief operations officer and district and school administration as needed and/or assigned. The successful candidate will be a strategic thinker who will provide strong and innovative facilities leadership, and bring a service orientation to the work. He or she should have excellent written, oral, and interpersonal communication skills.

Reports To: Chief Operations Officer

Employment Terms: Contracted, FLSA exempt, 245-day work year (12-month position)

Salary: Based on qualifications and experience

Benefits: Competitive benefits package provided

Application: To apply for this position, please visit [www.oconeeschools.org](http://www.oconeeschools.org) and click on the Employment link to access the application.

Deadline: Until position is filled.

Anticipated Employment Date: January 2, 2020