

OLD BRIDGE TOWNSHIP PUBLIC SCHOOLS

Job Description

TITLE: Assistant Athletic Coach

REPORTS TO: Principal and Athletic Director

JOB GOAL: To assist the head coach and to encourage in each student the development of skills in the sport and an appreciation for the values of self discipline and good sportsmanship.

QUALIFICATIONS:

1. Valid New Jersey Instructional Certificate or eligibility or Substitute teaching certificate
2. Minimum experience as determined by the board
3. Demonstrated knowledge of the sport, sports training and conditioning, injury prevention and management and the principles of human growth and development
4. Ability to maintain a positive learning environment and high standards of conduct for athletes
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

PERFORMANCE RESPONSIBILITIES:

1. Demonstrates a working knowledge of the rules and officiating techniques of the sport.
2. Supports the program as designed by the Head Coach and makes suggestions for improvement to him/her as needed.
3. Has the ability to and works with individual students to improve athletic skills, develop positive attitudes, encourage good sportsmanship and foster academic success.
4. Attends all practices, games, meetings and related activities and is responsible for students' welfare and safety.
5. Assists in compilation of eligibility lists, awards, and maintenance of records as requested by head coach and required by the N.J.S.I.A.A.
6. Cooperates with custodial staff and head coach in maintaining a safe, clean environment.
7. Keeps informed and upholds all current professional developments in the coaching field, all NJSIAA regulations and Board of Education policies.
8. Participates in season-end evaluations of the team's activities.
9. Assists in the ordering, distribution, collection and maintenance of equipment and supplies.
10. Serves as a role model by his/her appearance, demeanor and display of sportsmanship.

11. Assists in developing clearly defined guidelines for students' and teams' behavior and implements consistent and equitable discipline as needed.
12. Demonstrates an ability to react tactically to any and all game situations as appropriate.
13. Performs additional duties as assigned by Superintendent of Schools or his/her designee.

TERMS OF EMPLOYMENT:

Terms are in accordance with the provisions of the Agreement between the Old Bridge Board of Education and the Old Bridge Education Association.

Persons with mental or physical disabilities are eligible as long as they can perform the essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such person may not be eligible.

EVALUATION:

Performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of certified staff.

PROPOSED: April 26, 2005

ADOPTED: May 3, 2005

REVISED:

Legal References:

<u>N.J.S.A. 18A:6-7.1</u>	Criminal history record; employee in regular contact with pupils; grounds for disqualification from employment; exception
<u>N.J.S.A. 18A:6-10</u>	Dismissal and reduction in compensation of persons under tenure in public school system
<u>N.J.S.A. 18A:16-2</u>	Physical examinations; requirement
<u>N.J.S.A. 18A:25-2</u>	Authority over pupils
<u>N.J.S.A. 18A:25-4</u>	School register; keeping
<u>N.J.S.A. 18A:26-1</u>	Citizenship of teachers, etc.
<u>N.J.S.A. 18A:26-1.1</u>	Residence requirement prohibited
<u>N.J.S.A. 18A:26-2</u>	Certificates required; exception
<u>N.J.S.A. 18A:27</u>	Employment and contracts
<u>N.J.S.A. 18A:28-3</u>	No tenure for noncitizens
<u>N.J.S.A. 18A:28-8</u>	Notice of intention to resign required
<u>N.J.A.C. 6:3.1 et seq.</u>	Conditions of employment for teachers
<u>N.J.A.C. 6:3-4.1 et seq.</u>	Supervision; observation and evaluation
<u>N.J.A.C. 6:3-6</u>	Pupil records
<u>N.J.A.C. 6:4-1.5</u>	School and classroom practices
<u>N.J.A.C. 6:8-1.1 et seq.</u>	Thorough and efficient system of free public schools
<u>N.J.A.C. 6:11-3.1</u>	Certificate required
<u>N.J.A.C. 6:11-6.2</u>	Endorsements and authorizations
<u>N.J.A.C. 6:11-13.2</u>	Amount duration and content of required continuing professional development

N.J.A.C. 6:26
N.J.A.C. 6:29-7.4

Intervention and referral services for general education pupils
Requirements of physical examinations

Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.