

## **OCSJ Job Description**

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**POSITION TITLE:** Behavior Modification Coach

**DEPARTMENT:** Student Support Services

**REPORTS TO:** Principal

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**OBJECTIVE:** To assist members of the K-12 team, in the developing and implementing an effective behavioral management plan for all students including classroom activities and operation of the In- School Suspension Program if appropriate.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Works as a team member with administration, teachers, counselors, and other appropriate personnel to establish positive student contacts that develop appropriate and positive behavior modifications enabling students to succeed;

Assists instructional personnel by participating as a team member in the development and monitoring of comprehensive behavioral objectives, goals and plans, including a Behavior Support Plan (BSP) and/or a Behavior Intervention Plan (BIP);

Oversees In-School-Suspension for students needing assistance outside the classroom setting;

Works one-on-one with students to affect behavior changes; evaluates student's needs and provides interventions to redirect behavior;

Implements behavioral programs designed to make positive and appropriate changes;

Assesses crisis situations and defuses situations using conflict resolution and management techniques.

Reinforces appropriate behaviors and redirects negative behaviors; provides values clarification including rules, expectations and consequences;

Implements consequences for inappropriate behavior; with proper training, physically restrains students if necessary for safety.

### **QUALIFICATION REQUIREMENTS/EXPERIENCE**

High school diploma or equivalent;

A minimum of 3 years experience as behavior coach in a school setting preferred;

Assess situations and make proper judgments; understand behavioral situations and react accordingly; objectively analyze crisis situations; respond quickly to emergency

situations; communicate effectively and make recommendations to various agencies, groups, and individuals; perform general clerical duties including maintaining accurate records and preparing clear and concise reports; communicate effectively in both oral and written forms with students and adults from different cultural and socioeconomic backgrounds; use a computer to prepare documents and maintain records; work independently and make decisions within the framework of established guidelines; work in a team environment; supervise students; be trained and updated in safety, security, physical restraints, and behavior management

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