

JOB DESCRIPTION
SPEECH LANGUAGE PATHOLOGIST

4h.

Title: Speech Language Pathologist

MSIS COURSE/WORK CODE(S):

132002 – Language/Speech (L/S) Therapy – Comprised of students with a Language Speech ruling. Services are provided by means of individual or group therapy.

Required Endorsement(s): 215

QUALIFICATIONS:

1. Master's degree from an accredited college/university for speech pathology
2. Certificate of Clinical Competency (CCC) issued by the American Speech-Language-Hearing Association (ASHA)
3. Valid Mississippi educator license issued by the Mississippi Department of Education's Office of Licensure with necessary endorsement to be "Highly Qualified" as a Language/Speech Pathologist

REPORTS TO:

Principal, Student Services Director, and/or Designee

JOB GOAL:

To complete comprehensive evaluations and provide appropriate speech language therapy services for students who qualify under the IDEA.

PERFORMANCE RESPONSIBILITIES:

1. General
 - a. Completes comprehensive evaluations for students according to current State Department guidelines and assists in preparing Assessment Team reports for all students referred for special education.
 - b. Meets all district, state and federal timelines regarding evaluations, reevaluations, and Individualized Education Programs (IEPs).
 - c. Completes speech language screeners, as requested or needed by the school principal, director of student services, or other designee.
 - d. Keeps accurate inventory of materials/equipment.
 - e. Uses data to drive decisions regarding student outcomes and developing appropriate Individualized Education Programs (IEPs).
 - f. Uses evidence-based interventions and therapy approaches and materials appropriate for the age of students served.
 - g. Agrees and obligates to successfully meet the State Department of Education and district requirements for staff development.
 - h. Performs such other tasks and assumes such other responsibilities that may from time to time be assigned by the Principal, Director of Special Education and/or designee.
 - i. Maintains professional work habits, including regular and punctual attendance and appropriate use of conference and planning time.
 - j. Uses effective oral and written expression.

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- k. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
 - l. Respects the confidentiality of records and information regarding students, parents, and teachers in accordance with accepted professional ethics, and state and federal law.
 - m. Adheres to all district policies and procedures for purchasing and handling of money and equipment.
 - n. Demonstrates competency in all areas of the designated state curriculum framework.
2. Programming
- a. Designs and implements the designated programs so that they are consistent with the total educational philosophy of the district.
 - b. Works in coordination with other teachers in planning and integrating to enhance student learning.
3. Instruction
- a. Prepares lesson plans which incorporate varied instructional techniques, multimedia, integration strategies, and maximize time on task.
 - c. Plans and implements a program of study designed to meet individual needs of students.
 - e. Creates an instructional environment conducive to learning and appropriate to the maturity and interests of the students.
 - f. Guides the learning process toward the achievement of curriculum goals and in harmony with the goals; Selects and clearly communicates objectives and expected learner outcomes for all lessons, units, and projects.
 - g. Employs a variety of instructional techniques and instructional media consistent with the physical limitations of location provided and takes into consideration the needs and capabilities of the individuals or student groups involved.
4. Classroom Management
- a. Assists the administration in implementing all policies and rules governing student life and conduct as prescribed by board policy, administrative procedures, the student handbook, and program guidelines.
 - b. Develops, in accordance with district and school guidelines, reasonable rules of classroom behavior and appropriate discipline techniques that are fairly and consistently applied.
 - c. Encourages students to set and maintain standards of professional behavior consistent with the program for which they are preparing.
5. Student Evaluation
- a. Assesses student IEP goals and reports progress to parents as identified in their IEPs.
 - b. Makes appropriate adjustments in the instructional program based upon student evaluation outcomes and as required.
 - c. Refers students who require further evaluation or follow-up services to the appropriate school personnel or community agencies.
6. Public Relations
- a. Upholds and enforces board policy, administrative procedures, school rules and regulations, and is supportive of them to the public.
 - b. Strives to communicate the positive aspects of our school program to the public in word and deed.
 - c. Maintains positive and constructive communication with students, staff, parents and community.

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- d. Makes provisions for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms.
 - e. Establishes and maintains cooperative relations with other employees, departments, and schools.
 - f. Assists in providing information to community groups and parents concerning educational programs.
7. Record Keeping
- a. Maintains accurate and complete records as required by law, district policy, and administrative regulation.
 - b. Ensures that each student has necessary evaluation records on file.
 - c. Meets all reporting requirements for school, district, state, federal and related agencies.
 - d. Provides accurate and timely reports as requested.
 - e. Fulfills responsibilities as directed.
8. Professional Growth
- a. Maintains documentation in order to receive licensure renewal.
 - b. Continues professional growth through an ongoing program of job-related knowledge and skill development to include attendance at workshops and conferences, membership in professional organizations, reading professional literature, and the exchange of ideas.
 - c. Attends and participates in faculty meetings, parent conferences, district meetings, and interdisciplinary planning as required.

TERMS OF EMPLOYMENT:

187 days (As Determined by Job Assignment) **Certified/Exempt**

EVALUATION: Performance of this job will be evaluated by the supervising administrator.

Approved by the School Board on: April 18, 2023