

TITLE: Coach

QUALIFICATIONS:

- Possess a valid teacher certificate in the State of Mississippi
- Preferred a valid Class B Commercial Driver's License with Passenger and School Bus Endorsement
- Good physical condition with ability to lift 10 pounds

REPORTS TO: Director of Athletics and School Principal

JOB GOAL: Provide a quality athletic program in a specific sport.

PERFORMANCE RESPONSIBILITIES:

1. Plans and develops, with the approval of the principal, a comprehensive, year-round program for developing players in a specific sport in coordination with the total athletic program.
2. Analyzes coaching needs and makes specific assignments to the assistant coaches.
3. Supervisors the assistant coaches and utilizes their talents in training athletes.
4. Assists in certifying the student eligible and qualified to participate in a. sport in accordance with the appropriate regulating agency.
5. Assists the assistant coaches in developing their professional competencies.
6. Provides good moral and disciplinary leadership to the team.
7. Supervises the student managers.
8. Recommends the purchase of athletic equipment and supplies to principal and Superintendent.
9. Issues and maintains athletic equipment and supplies for a. specific sport, as well as an adequate inventory.
10. Plans athletic trips.
11. Schedules and conducts practice periods.
12. Prepares the team and assistant coaches for the sport's season, as well as from week to week during the season.
13. Takes a personal interest in members of his/her team and their individual problems and counsels team members whenever and wherever necessary.
14. Promotes good morale and team spirit and stresses the benefits to be derived from wholesome athletic competition.
15. Exemplifies good sportsmanship by abiding by the rules governing the playing of the sport and by being courteous to others.
16. See that every injury is properly taken care of and that. Injured players are not used in practices or in games that will cause additional or permanent injury.
17. Encourages athletes to compete in other sports and never discourages an athlete from competing in other team sports that have been established by the school district
18. Conducts in-service clinics in off-season with other members of the staff.
19. Conducts himself/herself so that he/she is above reproach at all times.
20. Adheres to all policies and guidelines set forth in the policies and procedures of the Ocean Springs School District.

Additional duties:

1. Compiling and supplying, to proper officials, eligibility lists for all sports.
2. Scheduling games for all athletic contests, selecting and contracting officials, and. making arrangements for conducting interscholastic contests in all sports.

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3. Requisitioning athletic equipment for all sports. Requisitions must be signed by the Superintendent or his/her designee.
4. Scheduling and providing for needs, including transportation, meals, and lodging for athletic trips.
5. Keeping a record of all individual and team athletic records.
6. Informing the public of coming athletic contests and the results completed events.
7. Responsible for all athletic facilities. He/she shall have them in order for the various events.

TERMS OF EMPLOYMENT: To be determined by Job Assignment Certified/Exempt

EVALUATION: Performance of this job will be evaluated by the supervising administrator.

**Approved by the School Board on: July 11, 2006
Revised on: May 8, 2018**