



Immediate Supervisor	Director of Special Education	Work Day	177 days	FLSA Status	Exempt
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Position Summary

The School Social Worker provides direct support for school staff and families regarding students' social, emotional and behavioral needs. K-12 Students served may be receiving Special Education services or General Education interventions. The School Social Worker is a part of the Special Education Assessment Team and Child Find Team.

Basic Duties and Responsibilities

- Provides small group interventions and education focused on social skills, anger management, bullying, peer/social relationships, and grief/loss, as requested by the Child Find Team or IEP Team.
- Attends IEP and Evaluation Results meetings (as needed).
- Consults with parents, teachers, and other school personnel to determine root causes of behaviors and help develop solutions including the development or updating of Positive Behavior Intervention Plans.
- Conducts evaluations including but not limited to Functional Behavioral Assessments and observations.
- Counsels students when requested by the family (limited to 3 sessions prior to referral to a private service).
- Provides drop-in counseling services.

Staff and Administrative Responsibilities

- Works with Administration to implement and ensure training for staff on working with students who exhibit difficulties with social skills, emotional/behavioral difficulties, learning disabilities, or other related disabilities.
- Provides factual, accurate, and concise written reports within the required time frame.

Community Resources and Education

- Provides resources for families in need of medical, psychiatric, and other tests and examinations for the student(s) that may disclose causes of difficulties and indicate remedial measures, when approved by the family.
- Acts as liaison between student, home, school, and community resources such as family service agencies, child guidance clinics, courts, protective services, and doctors.

Work Requirements and Characteristics

Education and Experience	Requirements
<ul style="list-style-type: none"> • Bachelor's degree in social work. • Experience working in a school related field desired. • Hold a current State of Minnesota School Social Worker License. • A mission-driven individual with a belief in and commitment to PACT's mission, vision, and character-traits. 	<ul style="list-style-type: none"> • Strong verbal and written communication, critical thinking, and problem solving skills. • Ability to read, write and interpret documents to write assigned reports. • Proven ability to build and sustain a comprehensive counseling program that supports student academic, social, physical and personal career development. • Ability to speak effectively to individuals and groups. Ability to effectively present information and respond to questions from parents, staff, students, and the general public.

Hazardous Working Conditions and/or Exposure

See Physical Demands & Working Environment Chart

Approval

This position description reflects an accurate summarization of the current duties and responsibilities assigned to the position and may be subject to other duties as assigned.

Employee Signature

Date

Direct Supervisor Signature

Date

Human Resource Specialist Signature

Date