

## SCHOOL DISTRICT OF JACKSON COUNTY

### JOB DESCRIPTION

#### Speech-Language Pathologist

#### QUALIFICATIONS:

- (1) Master's Degree from an accredited educational institution.
- (2) Licensed by the State of Florida in Speech Language Pathology, and/or ASHA CCC.

#### KNOWLEDGE, SKILLS AND ABILITIES:

Ability to develop and implement treatment plans. Comprehensive knowledge of assessment and remediation of speech/language impairments. Knowledge of federal state and District laws, rules, and guidelines relating to program implementation. Ability to function as a team member and to interact effectively with students, teachers, and parents. Ability to maintain accurate records and manage time efficiently. Ability to maintain confidentiality.

#### REPORTS TO:

ESE Director

#### JOB GOAL

To provide a comprehensive program of speech/language services to appropriately identified students and assist them in becoming effective communicators.

#### SUPERVISES:

N/A

#### PERFORMANCE RESPONSIBILITIES:

**NOTE: Resource Teachers will be assigned various functions; therefore, specific duties may vary according to assignment.**

- (1) Develop and write an Individual Education Plan (IEP) for every student enrolled in the speech and language program.
- (2) Select or prepare materials and supplies for program implementation, including therapy, classroom and home activities.
- (3) Sequence activities appropriately.
- (4) Plan educationally relevant therapy.
- (5) Establish schedules for delivery of services.
- (6) Prepare reports and interpret state standards for program eligibility.
- (7) Prepare and maintain audit files on students in the speech/language program.
- (8) Prepare and maintain a positive, organized and safe learning environment.
- (9) Establish and use behavior management techniques, which are appropriate and effective.
- (10) Manage materials and equipment effectively.
- (11) Assist in the enforcement of school rules, administrative regulations, and School Board policies.
- (12) Use technology resources effectively.
- (13) Identify students who have speech and/or language impairments through screening and/or diagnostic assessments.
- (14) Determine eligibility for the speech/language program.
- (15) Screen student's hearing and refer for further audio logical assessment when needed.
- (16) Reevaluate students enrolled in the speech and language program every three (3) years.

## **Speech-Language Pathologist (Continued)**

- (17) Assess student progress and communicate that information knowledgeably and responsibly to students, parents, and professional staff.
- (18) Conduct educationally relevant therapy for eligible students.
- (19) Implement the Individual Education Plan (IEP).
- (20) Provide teachers with strategies for classroom modifications.
- (21) Monitor and share results of progress toward goals with parents and teachers.
- (22) Provide appropriate instruction and modification to students with special needs, including students who have limited proficiency in English.
- (23) Foster student responsibility, appropriate social behavior, valuing of cultural diversity, and respect for self and others.
- (24) Use appropriate materials, technology and resources to help meet learning needs of all students.
- (25) Recognize overt indicators of student distress or abuse and take appropriate intervention, referral, or reporting action.
- (26) Participate in the Child Study Team to assist in suggesting interventions and selecting students for evaluation.
- (27) Use input from parents, teachers, and others involved with the students to develop the IEPs.
- (28) Consult with and serve as a resource to teachers about speech and language disorders.
- (29) Attend staffings and other meetings as needed
- (30) Provide consultation and follow-up services as needed.
- (31) Participate in appropriate activities for the continuing improvement of professional knowledge and skills.
- (32) Keep abreast of relevant laws, rules and policies.
- (33) Provide training and/or information for parents, teachers, and administrators.
- (34) Model professional and ethical conduct at all times.
- (35) Perform all professional responsibilities.
- (36) Prepare required reports and maintain all appropriate records.
- (37) Maintain confidentiality of student and other professional information.
- (38) Comply with policies, procedures, and programs.
- (39) Support school and District goals and priorities.
- (40) Ensure that student growth/achievement is continuous and appropriate for age group and student program classification.
- (41) Establish and maintain a positive, collaborative relationship with student's families to increase student achievement.
- (42) Perform other incidental tasks consistent with the goals and objectives of this position.
- (43) Other duties assigned by the immediate administrator or supervisor.

### **PHYSICAL REQUIREMENTS:**

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

### **TERMS OF EMPLOYMENT:**

Approved Unit Compensation Plan, Instructional Salary Schedule (Grandfathered Schedule if hired prior to July 1, 2011; Performance Pay Schedule if hired on or after July 1, 2011)

196 days

7.75 hours per day

### **EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.