

PASS CHRISTIAN PUBLIC SCHOOL DISTRICT

TEACHER (Elementary Pre-K-5) (Middle 6-8) (High School 9-12)

MSIS COURSE/WORK CODE(S):

As specified by the Mississippi Student Information System (MSIS) Course/Work area Codes Report.

Required Endorsement(s):

As specified by the Mississippi Student Information System Course (MSIS)/Work area Codes Report.

QUALIFICATIONS:

1. Bachelor's degree from an accredited institution of higher learning.
2. Holds a valid Mississippi educator license with the necessary endorsement(s) to be "Highly Qualified" for all assigned MSIS Course/Work Codes.
3. Possesses ability to effectively communicate with parents, public, coworkers, and administrators.
4. Such other qualifications of academic, professional, and personal excellence as the Board may specify.

REPORTS TO:

Principal and/or Designee

JOB GOALS:

To demonstrate the district's beliefs in order to provide an optimum educational experience for each student and to promote the student's intellectual, emotional, physical, and social growth.

PERFORMANCE RESPONSIBILITIES:

1. Plans lessons that demonstrate knowledge of content and pedagogy.
2. Plans lessons that meet the diversity of students' backgrounds, cultures, skills, learning levels, language proficiencies, interests, and special needs.
3. Selects instructional goals that incorporate higher level learning for all students.
4. Plans units of instruction that align with the MS College and Career Readiness

standards and/or other curriculum frameworks when applicable.

5. Collects and organizes data from assessments to provide feedback to students and adjusts lessons and instruction as necessary.
6. Incorporates assessments into instructional planning that demonstrate high expectations for all students.
7. Demonstrates deep knowledge of content during instruction.
8. Actively engages students in the learning process.
9. Uses questioning and discussion techniques to promote higher order thinking skills.
10. Brings multiple perspectives to the delivery of content.
11. Communicates clearly and effectively.
12. Integrates and utilizes technology in instruction to maximize student learning.
13. Adapts teaching for the benefit of students with exceptionalities by collaborating with support specialists and effectively implementing accommodations and modifications as stated in the Individual Educational Plan (IEP).
14. Manages classroom space and resources effectively for student learning.
15. Creates and maintains a climate of safety, respect, and support for all students.
16. Maximizes time available for instruction.
17. Establishes and maintains a culture of high expectations for learning.
18. Manages student behavior to provide productive learning opportunities for all students. Handles disciplinary issues in a professional manner according to Board policy.
19. Establishes and articulates goals for student learning, including high school graduation, for all students.
20. Engages in continuous professional development and applies new information learned in the classroom.
21. Demonstrates high ethical standards; acts in alignment with the MS Educator Code of Ethics and Standards of Conduct, and the district vision, mission, and beliefs.
22. Establishes and maintains effective communication with families.

23. Collaborates with colleagues and is an active member of a professional learning community in the school/district.
24. Demonstrates leadership by taking an active role in school improvement.
25. Attends and participates in faculty meetings and other functions (i.e. Open House) outside the instructional day for education-related purposes and under reasonable terms.
26. Accepts responsibility for co-curricular activities as assigned.
27. Refers students who are failing to meet academic or behavioral standards to the Teacher Support Team as required by the Multi-Tiered Systems of Support (MTSS) model. Implements interventions with validity and integrity and reports intervention outcomes to the school Interventionist.
28. Agrees and obligates to successfully meet the State Department of Education requirements for educator licensure and district requirements for areas of endorsement.
29. Follows district/school test security plan.
30. Maintains confidentiality of all records in accordance with, but not limited to, The Family Educational Rights and Privacy Act of 1974 (FERPA).
31. Performs other such duties and responsibilities as the Principal and/or Designee may assign from time to time.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand; walk; use hands to handle or feel; and reach with hands and arms. The job requires long periods of walking and standing while teaching a class in addition to kneeling, stooping, and crouching throughout the day. The employee must occasionally lift and/or move items over 50 pounds.

WORK ENVIRONMENT:

This job operates in a classroom and office environment. This role routinely uses standard classroom and office equipment such as computers, phones, and printers/scanners.

TERMS OF EMPLOYMENT:

In accordance with the *Teacher Work Day Calendar* and current salary schedule as approved by the Board of Trustees.

Work hours may include evenings, weekends, and holidays.

Total Days: 187

EVALUATION:

Performance of this job will be evaluated annually in accordance with provisions of Board policy on evaluation of professional personnel and the Mississippi Educator Professional Growth System.

APPROVED BY:

_____ DATE: _____

REVIEWED AND AGREED TO BY:

_____ DATE: _____

REVISED APRIL 2013
REVISED FEBRUARY 2019