

PASS CHRISTIAN PUBLIC SCHOOL DISTRICT

HEAD COACH (ALL SPORTS)

MSIS COURSE/WORK CODE(S):

601003 – Coach of Athletics – A Person employed to coach an athletic team which enters into competition with other school teams.

Required Endorsement(s) – Valid License

QUALIFICATIONS:

1. Proper certification by the Mississippi Department of Education
2. Successful coaching experience required
3. Possesses ability to effectively communicate with parents, public, coworkers, and administrators
4. Such other qualifications as may be set by administration or the Board of Trustees

REPORTS TO:

Principal and Athletic Director

SUPERVISES:

Assistant Coaches

JOB GOALS:

Position is responsible for coaching student athletes in game strategies and techniques to prepare them for athletic competition. Position motivates student athletes to develop an appreciation of the sport.

PERFORMANCE RESPONSIBILITIES:

1. Holds organizational meetings for team prospects and encourages potential athletes to participate in the sport
2. Assesses player's skills and assigns team positions
3. Develops a regular practice schedule and organizes practice time to provide both individual and team development, including off-season conditioning and strength training
4. Works with the Athletic Director in scheduling facilities for practices and competition
5. Assigns duties to an assistant coach as necessary

6. Coaches and instructs players, individually or in groups, regarding the rules, regulations, equipment, and techniques of the sport
7. Observes players during competition and practice to determine the needs for individual and team improvement
8. Ensures that all coaches work together toward a common goal within the program and provide unity with the feeder school
9. Establishes and maintains standards of student athlete's behavior and provides appropriate supervision of student athletes at all times
10. Monitors the academic performance of team members to ensure that eligibility requirements are met
11. Takes all necessary precautions to protect student athletes, equipment, materials, and facilities
12. Follows established procedures in the event of a student athlete's injury
13. Conferences with parents/guardians, as necessary, regarding the athletic performance of their student athlete
14. Follows state, regional, and district policies and regulations governing the athletic program
15. Models sportsmanlike behavior and maintains appropriate conduct towards players, officials, and spectators
16. Acts as a team representative and promotes the sport by communicating with the news media, booster clubs, service clubs, and other organizations
17. Follows established procedures for the proper care, maintenance, requisitioning, and inventory of all equipment, supplies, and uniforms
18. Participates in special activities to include parent and community events, banquets, award nights, and pep assemblies
19. Follows all policies and timelines related to arranging transportation to off-campus events and maintains eligibility forms, emergency data cards, insurance records, equipment inventory, and other related records
20. Models nondiscriminatory practices in all activities
21. Attends staff development meetings, clinics, and other professional activities to improve coaching performance

22. Performs any other related duties as assigned by the Superintendent, Principal, Athletic Director, or other designated administrators

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The position requires lifting heavy objects, walking and standing for long periods of time and performing strenuous physical labor under adverse weather conditions. While performing the duties of this job, the employee is regularly required to talk and hear. This position is frequently very active and often requires standing, walking, bending, kneeling, stooping, crouching, crawling and climbing all day. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. The employee lifts, pushes, pulls or carries objects; uses abdominal and lower back muscles to provide support over time without fatigue; and effectively jumps, sprints or throws objects. The position requires good manual dexterity (hand, hand with arm, two hands) and multi-limb coordination. The position requires the ability to quickly move arms and legs. The employee must have excellent stamina. The employee must frequently lift and/or move items over 50 pounds.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This job operates both inside in office environment, gymnasiums and exercise rooms as well as outside at different activity fields. The noise level at many events can be loud. The job is often performed in outside weather conditions.

TERMS OF EMPLOYMENT:

In accordance with the *Teacher Work Day Calendar* and current salary schedule as approved by the Board of Trustees.

Work hours may include evenings, weekends and holidays.

Total Days: 187

EVALUATION:

Performance of this job will be evaluated annually in accordance with provisions of Board policy on evaluation of professional personnel.

APPROVED BY:



DATE: 11/14/18

REVIEWED AND AGREED TO BY:

_____ **DATE:** _____

REVISED APRIL 2013
REVISED OCTOBER 2017
REVISED NOVEMBER 2018