

# PEMBERTON TOWNSHIP SCHOOLS

## **Job Description -- Certificated**

**POSITION:** PRESCHOOL INTERVENTION AND REFERRAL SPECIALIST

**QUALIFICATIONS:**

1. Valid New Jersey Instructional Certificate in P-3, and/or TOSD, Speech, Social Worker or Psychologist required.
2. Demonstrated knowledge of subject specialty and effective teaching methods.
3. Strong interpersonal and communication skills.
4. PIRS members should have a strong background and knowledge in early childhood education, child development, familiar with the High Scope curriculum, and the four levels of the Positive Behavior Support (PBS) pyramid.
5. PIRS may include any combination of the following: teachers, behavior specialists, psychologists, learning disabilities teacher-consultants, school social workers, speech and language pathologist or other specialists.

**REPORTS TO:** Director of Early Childhood

**JOB GOAL:**

Provide support and suggested interventions to teachers so that all children can succeed within the general education classroom.

**PERFORMANCE RESPONSIBILITIES:**

1. Support classroom teachers in order to provide strategies for children who are exhibiting difficulty in the classroom as indicated through the screening process or the observation of the classroom teacher and Preschool Instructional Coach.
2. Provide support including written strategies for classroom staff, modeling strategies in the classroom when appropriate, providing professional development and providing consultation to classroom staff, parents, administrators and Preschool Instructional Coaches.
3. Provide ongoing professional development based upon PBS pyramid for district staff (i.e. administrators, teacher assistants, Preschool Instructional Coaches, teachers)
4. Coordinate data from ESI-R screenings and follow through with children scoring re-screen and refer.
5. Facilitate transition of all PIRT case files to other programs as necessary (i.e. Kindergarten, CST).
6. Establish PIRT assistance protocol including Request For Assistance (RFA) form.

## PRESCHOOL INTERVENTION AND REFERRAL TEAM

7. Once receiving an RFA establish and manage a case file for each child.
8. Consult with necessary professionals as applicable (i.e. classroom teacher, administrators, social workers, parents).
9. Create and implement a PIRT support plan for each child for whom an RFA is received.
10. Conduct classroom visits:
  - a. Complete classroom TPOT assessments.
  - b. Implement PIRT-support plan. These visits may include observations, providing feedback regarding the child or support plan, providing recommendations and modeling strategies when appropriate.
11. Modify and adapt the PIRT support plan as necessary throughout the year.
12. Evaluate the progress of the student and if necessary facilitate a written referral to the school district Child Study Team as set forth in N.J.A.C. 6A:14.
13. For children with persistent behavior-related difficulties develop and implement the PIRT behavior support plan. The PIRS role in the behavior support plan is as follows:
  - a. Document several previously attempted PIRT intervention plans with modifications and follow through attempts.
  - b. Coordinate and conduct any necessary follow through related to the developed PIRT behavior support plan.
14. Be able to work in a team environment. Members of the team may include any combination of the following: teachers, behavior specialists, psychologists, learning disabilities teacher-consultants, school social workers, speech and language pathologist or other specialists.
15. Performs other duties as assigned by the † Director of Early Childhood or the Administrative team.

### **TERMS OF EMPLOYMENT:**

10 month contract

Salary and fringe benefits as per negotiated agreement between the Pemberton Township Board of Education and the Pemberton Township Education Association.

The information contained in this job description is a Board of Education Guideline and may be changed at any time as Pemberton Township School District needs necessitate. Further, this job description does not constitute a written employment contract.

### **EVALUATION:**

Performance of this job will be evaluated in accordance with the Board's policies and procedures on evaluation of certified staff.

PRESCHOOL INTERVENTION AND REFERRAL TEAM

**ADOPTED BY:** Pemberton Township Board of Education

**DATE:** August 27, 2015

Revised: March 24, 2016

Revised: May 16, 2024