



# HUMAN RESOURCES

## JOB DESCRIPTION

<b>POSITION TITLE:</b> 49% Physical Education Teacher	<b>FLSA:</b> Exempt
<b>RETIREMENT:</b> None	<b>EVALUATION:</b> Certified Evaluation Instrument
<b>DEPARTMENT:</b> Instruction	<b>SALARY SCHEDULE:</b> PSD Teacher Salary Schedule
<b>REPORTS TO:</b> Building Administrators	<b>WORK DAYS:</b> 187 Days
<b>PRIMARY FUNCTION:</b> The Part-Time Physical Education Teacher is responsible for planning and implementing engaging and effective physical education programs for students. This role requires a dynamic and energetic individual who can inspire students to develop a lifelong love for physical activity, teamwork, and healthy habits. This is a 49% part-time position, with specific teaching schedules to be determined upon hiring.	

### REQUIREMENTS:

1. Bachelor's degree in Physical Education, Kinesiology, or a related field.
2. State teaching certification in Physical Education.
3. CPR and First Aid certification (or willingness to obtain upon hire).
4. Prior experience teaching physical education at the elementary, middle, or high school level is preferred.
5. Strong knowledge of various sports, fitness principles, and health education.
6. Excellent communication and interpersonal skills
7. Ability to work independently and as part of a team.
8. Commitment to fostering a positive and healthy learning environment for all students.

*The Board of Education and the Superintendent may accept alternatives to some of the above requirements.*

### KEY RESPONSIBILITIES

<b>Instruction:</b> Develop and deliver age-appropriate physical education lessons that align with state and national standards. Teach a variety of sports, fitness activities, and health-related topics.
<b>Curriculum Development:</b> Plan and adapt a curriculum that promotes physical literacy, skill development, and sportsmanship. Incorporate differentiated instruction to meet the needs of all students, including those with varying abilities.
<b>Student Assessment:</b> Evaluate student progress and performance through formative and summative assessments. Provide constructive feedback to help students improve.
<b>Classroom Management:</b> Maintain a safe, positive, and inclusive learning environment. Establish and enforce clear rules and expectations for behavior and safety during all physical activities.
<b>Communication:</b> Collaborate with colleagues, parents, and administrators to support student success. Communicate effectively regarding student progress, behavioral issues, and program needs.
<b>Equipment Management:</b> Organize, maintain, and inventory physical education equipment and supplies. Ensure all equipment is in good working order and is used safely.

**Professional Development:** Stay current with best practices in physical education through professional development opportunities, workshops, and training.

**KEY REQUIREMENTS:**

**Standing/Walking:** Be able to stand and walk for extended periods, often for the duration of a class period (e.g., 45-60 minutes), on various surfaces (gym floors, fields, tracks).

**Demonstration:** Be able to physically demonstrate and model various sports skills, exercises, and fitness activities (e.g., jumping jacks, running form, throwing a ball, stretching).

**Lifting/Carrying:** Be able to lift, carry, and move physical education equipment weighing up to 50 lbs. (e.g., cones, balls, nets, hurdles, mats).

**Running/Jumping/Throwing:** Be able to participate in and lead activities that involve running, jumping, and throwing, often alongside students.

**Bending/Kneeling/Squatting:** Be able to frequently bend, kneel, or squat to assist students, retrieve equipment, or demonstrate exercises.

**Supervision:** Have the physical agility and quick reaction time to supervise and intervene in student activities to ensure safety and prevent injury.

**Environmental Adaptability:** Be able to work effectively in a variety of environments, including indoors (gym) and outdoors (athletic fields, playgrounds) in varying weather conditions.

**ESSENTIAL DUTIES:**

• Maintains parent communications (conferences, email, telephone, and written)
• Is available to students and parents for conferences
• Interacts in a professional manner with students and parents
• Supervises the behavior of students at all times
• Responds to problems by following appropriate channels to find a solution
• Assesses and encourages student progress
• Monitors daily attendance of students
• Follows professional practices consistent with school and system policies in working with students, students' records, parents, and colleagues
• Acts in a professional manner and assume responsibility for the total school program, its safety and good order
• Participates in the strategic planning operations of the school
• Seeks to improve knowledge and skills through professional learning and training activities associated with job related tasks and student needs
• Interacts with the general public, staff members, school personnel, using tact and good judgement
• Complies with school, system, and state administrative regulations and Board of Education policies
• Demonstrates professional practices in teaching
• Presents a personal appearance which enhances the image of the school
• Adheres to the Code of Ethics for Educators in Georgia
• Maintains confidentiality
• Demonstrates prompt and regular attendance
• Supports the mission and vision of the District
• Performs other duties as assigned by the building administrator

Signature of Employee \_\_\_\_\_ Date \_\_\_\_\_

Signature of Supervisor \_\_\_\_\_ Date \_\_\_\_\_