
ELEMENTARY SCHOOL PRINCIPAL JEFFERSON ELEMENTARY

DESCRIPTION

The Port Angeles School District is seeking applicants for an elementary principal. The successful candidate will be responsible for providing instructional leadership, resulting in the continuous improvement of teaching and learning in the Port Angeles School District. The principal will provide collaborative leadership and direct the delivery of educational services at the elementary level, including the alignment of curriculum. The principal will facilitate the implementation of a professional development system that remains responsive to the ongoing development of applicable instructional skills. This work will occur in concert with the *Continuous School Improvement Plan* and in compliance with applicable state standards and federal regulations.

KEY PROGRAM ATTRIBUTES

- Jefferson Elementary School demonstrates a high level of collegiality and a consistent willingness to work together to improve teaching and learning.
- Jefferson Elementary School enjoys a solid level of community support
- Students, staff and community members recognize the significantly positive trends that have been in place with respect to the academic achievement of students.
- The elementary learning communities celebrate diversity and prioritize the personalization of the teaching and learning process.
- At Jefferson Elementary School, teachers and support staff are honored for the high level of innovation that they bring to the learning environment.
- The staff at Jefferson Elementary School experiences a consistent level of relevant, authentic and purposeful professional development.

REQUIREMENTS

- Valid Washington State Principal's Certificate
- Master's Degree in Education Administration or related area.
- Academic background in staff supervision, staff development, and curriculum instruction.
- Experience with supporting diverse student populations
- Experience with trauma-informed practices
- Leadership experience with special education programs preferred
- Minimum of five years successful elementary school teaching or support experience preferred.
- Clearances of Washington State Patrol and FBI fingerprint background check.
- Ability to work more than 40 hours per week.

DUTIES AND RESPONSIBILITIES

- Possess a passion for teaching and learning, placing student interests as the priority in decision-making.
- Articulate a strong long-range vision for program growth.
- Demonstrate experience designing and implementing a School Improvement Plan using a collaborative process, one that is responsive to state and federal guidelines in the area of school improvement.
- Demonstrate a high level of performance as an instructional leader. Coordinate building-level staff development opportunities and clearly communicate expectations to staff while utilizing the evaluation process to enhance teacher performance and student achievement.

- Lead and support a student and staff environment that values diversity and understanding of all cultural groups and their contribution to the school community.
- Demonstrate a high level of program organization and management skills.
- Show evidence of knowledge of school-related law, collaborative labor-management practices, and accommodation procedures for students with special needs.
- Prepare and administer a building budget within fiscal guidelines.
- Serve as a strong advocate for the needs of staff.
- Responding to stressful situations appropriately.
- Maintaining regular attendance and punctuality.
- All positions are on site and in person.
- Other duties as assigned.

Wages – Principal \$131,284.00 to \$144,197.00 DOE

Contract days: 260-day contract, 222 contracted work days, 13 holidays and 25 vacation days.

Benefits - Medical, Retirement, Basic Life/AD&D, Basic Long-Term Disability, FSA & HSA. Any employee anticipated to work at least 630 hours in the school year is eligible for benefits.

To apply, visit our website at: <https://portangelesschools.org/about/employment>. Only complete applications will be considered. If needing assistance, call HR at (360) 565-3729.

PASD Non-Discrimination Statement

Port Angeles School District is an Equal Opportunity Employer

Port Angeles School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or Identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Title IX Coordinators, Civil Rights Compliance Coordinators: Scott Harker, 905 W 9th St. Port Angeles, WA 98363, (360) 457-8575, sharker@portangelesschools.org, for Section 504/ADA Coordinator Rhonda Kromm, 905 W 9th St. Port Angeles, WA 98363, (360) 457-8575, rkromm@portangelesschools.org.

The Port Angeles School District will also take steps to assure that national origin persons who lack English language skills can participate in all education programs, services and activities. For information regarding translation services or transitional bilingual education programs, contact the Deputy Associate Superintendent located at 905 W 9th St, Port Angeles, WA 98363, 360-457-8575.