



Posen-Robbins School District 143 ½

JOB DESCRIPTION

TITLE: TEACHER

PURPOSE STATEMENT

The position of Teacher has been established for the purposes of providing instruction and supervision to students and to help them learn subject matter that will contribute to their development.

REPORTS TO

Building Principal

ESSENTIAL FUNCTIONS

- Demonstrate support for the mission, beliefs, and goals of the Posen Robbins School District 143 ½.
- Uphold the established Board of Education policies, regulations and administrative procedures.
- Plan and implement instruction using methods and materials which are most appropriate for meeting district goals and objectives.
- Evaluate students on a regular basis and provide reports and records as required.
- Create a classroom and school environment that is conducive to learning.
 - Assist the administration in implementing all policies and/or rules governing student life and conduct.
 - Develop reasonable rules of classroom behavior and procedures.
 - Maintain order in the classroom in a fair and just manner for the safety and well-being of the students.
- Communicate with colleagues, students, parents, and the community as needed to meet professional standards.
- Maintain and improve professional competence.
- Attend meetings, serve on committees, and perform other duties and assume other responsibilities as may be assigned by the principal or designee in accordance with the Collective Bargaining Agreement and Board of Education.

JOB RESPONSIBILITIES

- Prepare lesson plans, units and projects to complete learning objectives that align with the district's core curriculum.
- Establish and communicate clear objectives for lessons, units and projects.

- Create, assign, and grade various student assessments, including tests, quizzes, essays, and projects.
- Adapt teaching methods and materials to the learning styles of students.
- Work with students 1:1 when extra attention or help is required.
- Establish and enforce rules of behavior for students in the classroom.
- Have the ability to integrate technology in your daily delivery of instruction.
- Communicate effectively with all stakeholders.
- Take an active role in your continued professional development.
- Other responsibilities as required to support the district's learning outcomes.

JOB REQUIREMENTS: MINIMUM QUALIFICATIONS

- Valid Illinois Professional Education License with the appropriate endorsement(s)
- Prior skills and experience as requested by the Building Principal
- The responsibilities listed are representative of the knowledge, skill, ability, physical demands, and working conditions required of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

TERMS OF EMPLOYMENT

Salary and work year as established by the Board of Education

EVALUATION

The performance of this job will be evaluated by the Building Principal or designated administrator in accordance with the Board of Education's policy on Evaluation of Professional Personnel.

SALARY

Salary is based on our 2025/26 teacher salary schedule. Placement is based on education and years of experience as a certified teacher.

BENEFITS

Benefits include:

- Paid sick and personal days
- Medical, dental, vision and life insurance plans
- Teacher Retirement System (TRS)
- Tuition Reimbursement
- Mentoring Program for 1st and 2nd year teachers
- Curriculum Coaches
- PRSD University