



Posen-Robbins School District 143 ½

JOB DESCRIPTION

TITLE: INSTRUCTIONAL COACH

PURPOSE STATEMENT

The position of Instructional Coach is a certified teacher who works with classroom teachers in assisting with the full implementation and monitoring of the Common Core State Standards, as well as response interventions needed for student achievement.

REPORTS TO

Assistant Superintendent

ESSENTIAL FUNCTIONS

- Demonstrate support for the Mission, Beliefs, and Goals of Posen-Robbins School District 143.5
- Uphold the established Board of Education policies, regulations and administrative procedures.

JOB RESPONSIBILITIES

- Plan and implement instruction using methods and materials which are most appropriate for meeting district goals and objectives.
- Guide teachers to collect and analyze data and develop actions plans in response to determined student needs.
- Provide individualized, classroom-based support to implement comprehensive program. This will include modeling of best teaching practices.
- Work with the principals within the grantee site to create a school-wide focus on goals for literacy achievement.
- Oversee the school's assessment procedure, training, data collection and collaborate with the principal to complete reports.
- Complete monthly status reports for the district administrators and Assistant Superintendent
- Research and provide staff support that will improve teaching and learning – including teaching strategies, interpretation and use of assessment results, etc.
- Research and provide information and guidance regarding a range of effective and innovative practices through various activities such as: individual discussions (informal and formal), coaching sessions, modeling lessons with pre- and post-discussion/analysis, study groups, staff meetings, and professional development programs.
- Provide support and assistance to all classroom teachers in the full implementation of the Common Core State Standards through district approve benchmark assessment analyses/interpretations.
- Assist teachers in building an interactive classroom and assures that recommendations for improvement are implemented.

JOB REQUIREMENTS

- Professional Educator License with the appropriate endorsement preferred.
- Five years of recent teaching experience
- Teaching experience at more than one grade level
- A deep level of understanding of the Common Core State Standards
- Spanish speaking a plus

Term of Employment

10-month position

Evaluation

Performance of this job will be evaluated by the Assistant Superintendent of Curriculum and Instruction or designated administrator in accordance with the Board of Education's policy on Evaluation of Professional Personnel.

SALARY

Salary is based on our 2026/27 teacher salary schedule. Placement is based on education and years of experience as a certified teacher.

BENEFITS

Benefits include:

- Paid sick and personal days
- Medical, dental, vision and life insurance plans
- Teacher Retirement System (TRS)
- Tuition Reimbursement
- PRSD University