

PEORIA PUBLIC SCHOOL DISTRICT 150  
**Job Description**

**POSITION TITLE:** School Social Worker (Special Ed/PPS team)

**DEPARTMENT:** Pupil Personnel Services

**REPORTS TO:** Director of Special Education

**SUPERVISES:** Does not apply

**POSITION GOAL:** Provide services to and on behalf of students whose educational or behavioral development is restricted due to social or emotional consideration, family circumstances or problems of the environment.

**PERFORMANCE RESPONSIBILITIES:**

1. Provide the social developmental study for case study evaluation and participate in the identification of those children who require social work intervention.
2. Participate in multi-disciplinary staff conferences concerning individual cases and recommend placement in programs of Special Education and/or other appropriate programs.
3. Prepare local and state reports as needed.
4. Serve as a direct link between school, family, and community to address and support students' educational and social emotional needs.
5. Be familiar with community resources, connect families as needed and serve as liaison between school, community, and home.
6. Consult with teachers, principals and other school personnel on individual cases, sharing appropriate information with them and utilizing their knowledge and skills.

7. Conduct home visits and collect diagnostic data relevant to a student's school, home and community adjustment.
8. Assist students directly toward optimal school adjustment.
9. Partner with parents toward improving home and school situations whereby more favorable conditions will be attained in regard to school work, behavior, attendance and interest.
10. Provide direct services to children through counseling and performing social work remedial measures as appropriate to the needs of students, individually or in groups.
11. Attend departmental, inter-departmental, professional and inter-agency meetings.
12. Perform such other duties and assume such other responsibilities within the scope of the profession as may be assigned by the Special Services Coordinator, Principal, and/or administrative designee.

**KNOWLEDGE AND CRITICAL SKILLS:**

1. Hold a valid Illinois Type 73 School Services Personnel certificate
2. School Social Worker endorsement required.
3. Master of Social Work degree with School Specialization (Required)
4. Demonstrated leadership skills
5. Demonstrated strong written and verbal communication skills.
6. Knowledge of Board of Education policies, Illinois School Code, and special education law.
7. Knowledge of public relations and familiarity with community agencies and services.

8. Ability to understand school reports and Special Education documents.

**EXPERIENCE:**

1. None required; previous work experience in a school/educational setting or related environment a plus.

**ENVIRONMENTAL CONDITIONS:**

1. General school / office environment.

**PHYSICAL DEMANDS:**

1. Light lifting.
2. Travel between work sites in personal vehicle.

**ADA:**

The employer will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990.

This job description will be reviewed periodically as duties and responsibilities change with business necessity. Essential and marginal job functions are subject to modification.

**TERMS OF EMPLOYMENT:** 190 days

**EVALUATION:** Primary evaluator will be the Director of Special Education.

**SALARY RANGE:**

Teacher salary plus responsibility factor as per current contract language