

Nurse

Purpose Statement:

The purpose of this position is to meet the individual health needs of students; implement health care plans directed by physicians; provide appropriate immediate care for ill, medically fragile and/or injured students; and serving as a health care resource to teachers, staff, and administrators; and assisting with mandated health screenings; and identifying health problems for referral to appropriate parties for proper follow up treatment.

Essential Functions

- Administers first aid, medication, and specialized medical treatment for the purpose of providing appropriate care for ill, medically fragile and/or injured children.
- Appraises, promotes, and protects the optimal health status of students and staff.
- Obtains a health and developmental history.
- Develops and maintains linkages with community resources.
- Uncovers health problems through screening observations and interview and make appropriate referrals and follow-up.
- Writes and maintains 504 plans including life threatening conditions per law.
- Gives relevant health instruction and information to individual students and staff.
- Serves as a liaison between students, staff, families, and community health sources.
- Assists students and parents in obtaining adequate medical, dental, and mental health care.
- Utilizes student contacts to teach positive health concepts and attitudes.
- Performs initial special education health appraisals, assessments, and parent interviews as needed.
- Provides for the health needs of medically fragile children in accordance with IEP requirements.
- Develops student health care plans as needed.
- Administers medication as mandated by state law and district policy.
- Provides training for administration of medication.
- Maintains up-to-date cumulative records for all students.
- Assists in maintaining all student immunization information
- Appraises and monitor immunization status of each student.
- Maintains confidentiality.
- Identifies students showing evidence of abuse and/or neglect and report to proper law enforcement agencies as required by district policy and state law
- Oversees the maintenance of the health room providing for a sanitary and safe environment.
- Maintains professional competence through continuing education activities.
- Maintains nursing license, ESA certification, and first aid and CPR certifications.
- Keeps apprised of current legislation pertaining to school nurse practice.
- Works closely with LPNs and Health Assistants, supervising and delegating duties as appropriate.
- Responds to emergency situations for the purpose of addressing immediate safety concerns.

Other Functions

- May serve on building committees
- May attend staff meetings and building events.
- Performs other related duties as assigned

Education

- Department of Health Registered Nurse license required
- Bachelor of science in nursing required
- Valid Washington State Education Staff Associate (ESA) Certificate in School Nursing or willing to pursue
- Previous school and agency experience preferred.

Knowledge and Skills

Skills are required to perform multiple, technical tasks with a need to occasionally upgrade skills to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include administering first aid and health care practices and procedures and principles of growth and development; skills in identifying student health problems and ability to interpret these problems to parents and school staff; gastrostomy tube feedings; and medication administration; skills in organization, report writing, and program planning; strong skills in physical assessment of children, counseling, and teaching;

Knowledge is required to perform basic math, including calculations, using fractions, percent, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and solve practical problems. Specific knowledge required to satisfactorily perform the functions of the job include age-appropriate activities; health standards and hazards; safety practices and procedures; and stages of child development; knowledge of state and federal regulations regarding students with disabilities; preparing and maintaining accurate records; medical and educational disabilities and desirable interventions

Ability is required to schedule a number of activities, meetings, and/or events; often gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to work with others; work with data utilizing defined and similar processes; and operate equipment using defined methods. Ability is also required to work well with a diversity of individuals and/or groups; work with data of varied types and/or purposes; and utilize job-related equipment. In working with others some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation; and problem solving with equipment is limited to moderate. Specific abilities required to satisfactorily perform the functions of the job include ability to function as a liaison with health care professionals and community agencies; model healthful behaviors; communicate with diverse groups; maintaining confidentiality; and working with detailed information/data.

Responsibility

Responsibilities include working under limited supervision following standardized practices and/or methods; providing information and/or advising others; and operating within a defined budget. Utilization of resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the Organization's services.

Working Conditions

The usual and customary methods of performing the job's functions require the following physical demands; occasional lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally, the job requires 20% sitting, 40% walking, and 0% standing. The job is performed under some hazardous conditions.

Required Training

CPR and First Aid Training Yearly

Clearances

Criminal Justice Fingerprint/Background
Clearance