

Speech Language Pathologist Job Description



Job title	Speech Language Pathologist
Reports to	Local School Principal
Receives Guidance From:	Special Education Director
Full Time	Overtime Status: Exempt

Job purpose

To evaluate and serve students as listed in their Individualized Education Program.

Duties and responsibilities

- Perform comprehensive assessments & reevaluations services in the area of articulation, language, fluency, and voice.
- Member of the multidisciplinary evaluation/eligibility (MET) team to communicate evaluation results.
- Attend Eligibility and IEP meetings with parents & special education service providers to discuss evaluation results, determine eligibility, & discuss the IEP.
- Responsible for data gathering, parent interview, assessment and report writing regarding the evaluation.
- Responsible for Hearing and Vision Screenings as needed.
- Provide therapy for students as designated by their IEP.
- Strive to maintain and improve professional competence by participation in training sessions and classes.
- Strive to implement by instruction and action the districts philosophy of education and instructional goals and objectives.
- Implement District initiatives pertinent to student's age, grade, and/or placement.
- Assess the accomplishments of students on a regular basis and provide progress reports according to district policy, as well as, the policy that is set by the state for progress marking of an implemented IEP.
- Take necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Maintain accurate, complete, and correct records as required by law, district policy, and administrative regulation.
- Assist administration in implementing policies and rules governing student life and conduct, and, for the classroom, develop reasonable rules of classroom behavior and procedure, and maintain order in the classroom in a fair and just manner.

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- Make provisions for being available to students and parents for education related purpose outside the instructional day when required or requested to do so under reasonable terms.
- Attend Staff meetings and serve on staff committees.
- Assume responsibility for own professional growth and development, for keeping current with the literature, new research findings, for attending appropriate professional meetings and conferences, and to maintain any credits and/or continued education for maintenance of licensure required for position.
- Maintains and accepts responsibility for any district owned fixed asset item assigned to employee and ensures appropriate use by following district policies for acceptable use
- Undergoes periodic evaluations according to state and board policy procedures.
- Maintains confidentiality.
- Regular, dependable attendance is an essential function of this position.
- Performs such other and not specifically enumerated duties as may be requested by the Board of Education, superintendent, administrator, director or established by district policy.

Qualifications:

- **Education Level:** Master's Degree
- **Certification:** Mississippi Department of Education Educator's License #215
- **Other Requirements:** Must be eligible for Clinical Fellowship Year or maintain American Speech Language Hearing Association's Certificate of Clinical Competence.

Terms of Employment:

187 days

Salary and work year as established by the Rankin County Board of Education

PHYSI
CAL

DEMANDS

The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand, walk, sit, use hands for fine manipulation, handle or feel and reach with hands and arms using a keyboard and video display terminal. The employee is occasionally required to stoop, kneel, crouch or crawl. The employee must regularly lift and move up to 35 pounds and occasionally up to 75 pounds. Specific vision abilities required by this job include close vision.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The work environment is not a standard office setting; but rather encompasses the entire active school campus both inside and

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outside the facilities. The noise level in the work environment is usually low to moderate and occasionally high.

Note: This is not necessarily an exhaustive or all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions or working conditions associated with the job. The job description is not a contract of employment or a promise or guarantee of any specific terms or conditions of employment. The school district may add to, modify or delete any aspect of this job (or the position itself) at any time as it deems advisable.

Evaluation:

Performance of this job will be evaluated in accordance with the provisions of the Rankin County School Board policy on Evaluation of Professional Personnel

Approved by: _____ **Date:** _____

Reviewed and agreed to by: _____ **Date:** _____
(employee)