

Regional School District No. 1

Teacher Job Description

Purpose:

The job of a CLASSROOM TEACHER is to support the instructional process by taking specific responsibility for supervising students within the classroom and other assigned areas; developing lesson plans; delivering group and individual student instruction within established curriculum guidelines; collaborating with other teachers, other professional staff, and administrators in addressing instructional and/or classroom issues; responding to a wide range of inquiries from students' parents or guardians regarding instructional program and student progress; and undertaking related professional responsibilities. This position reports to the Principal.

Planning:

To facilitate student ownership of learning, the teacher thoughtfully designs and sequences data-driven, responsive, scaffolded, and cognitively engaging learning opportunities.

- Designs lessons with high expectations for all learners in alignment with the curriculum and in accordance with state and district standards
- Designs lessons based on meaningful learning targets and success criteria
- Develops lessons and learning tasks that build student ownership of learning
- Designs authentic learning experiences that cognitively engage all learners in new learning, and includes strategies and tools for supporting the development of discipline-specific literacy and numeracy
- Plans instruction and other professional activities based on student strengths and needs using assessment and varied data to ensure responsive adjustments

Classroom Environment:

To facilitate student ownership of learning, the teacher purposefully supports self-regulation and social awareness and establishes a positive community of learners.

- Creates and reinforces clear social expectations
- Gives clear directions, establishes routines and makes transitions efficiently
- Creates a positive and inclusive environment of respect and rapport for all students

Instruction and Assessment:

To facilitate student ownership of learning, the teacher implements data-driven, cognitively engaging, scaffolded, and responsive instruction.

- Ensures that learning targets and success criteria are clear to students and can serve to promote ownership of learning
- Demonstrates content expertise to promote literacy, numeracy, and discipline-specific dispositions
- Uses evidence-based instructional practices to engage students in acquiring new knowledge and understanding
- Uses instructional practices that are responsive and supportive of the diverse strengths, needs, and interests of all students
- Uses strategies and tasks to build dispositions and skills for student ownership of learning
- Uses questioning, discussion techniques, and instructional grouping to engage students in purposeful discourse and deeper learning
- Integrates digital learning tools and other technology to create a blended learning environment that results in cognitively engaging and authentic learning experiences for students
- Monitors and adjusts instructional strategies and pacing in response to student performance and engagement

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- Ensures that students receive specific and actionable feedback

Professional Responsibilities:

To serve as a collaborative partner in teaching and learning in accordance with the [Connecticut Code of Professional Responsibility](#), the teacher engages in professional activities with all stakeholders to support continuous learning and reflection toward improved student outcomes.

- Demonstrates a commitment to continuous professional growth to impact instruction and student learning by attending all building-based professional learning, attending outside workshops and conferences and by applying professional learning in the classroom.
- Responds to professional feedback
- Takes responsibility for inclusion and growth of all students
- Communicates and collaborates with families to develop and sustain a positive school climate to support student learning
- Collaborates with colleagues in a professional community
- Organizes and maintains a system for accurate and complete record-keeping, grading, and reporting for all student activities, achievement, and attendance as required by district procedures and applicable laws
- Demonstrates other professional behaviors, including modeling positive behaviors (e.g. professional/ethical public image; relational skills, including appropriate verbal and written communications; manners; honors diversity and mutual respect, etc.) for the purpose of promoting appropriate social and interpersonal behavior in alignment with district goals
- Responds to emergency situations for the purpose of resolving immediate safety concerns and/or reporting the situation to appropriate personnel for resolution
- Conforms to legal and moral standards consistent with the teacher's status as a role model for students and other
- Perform other related tasks as assigned by the Principal/Assistant Principal or Central Office administrator as designated by the Superintendent.

Equipment:

- Uses standard office/school equipment such as computers, printers, copiers, interactive whiteboards

Travel Requirements:

- Travel to school district building, professional meetings, and field trips as required

Work Schedule:

- Standard teacher work schedule as set forth in the district teacher contract
- Self-directed time before and after school session to prepare lessons, grade assignments, and discharge other professional activities

Skills, Knowledge, and Abilities:

- Knowledge of current teaching methods, best practices, and educational pedagogy, as well as differentiated instruction
- Knowledge of discipline specific content
- Knowledge of data information systems, data analysis, and the formulation of action plans
- Knowledge of applicable federal and state laws regarding education and students
- Knowledge of and ability to implement district and building policies, procedures and regulations that pertain to teachers and their responsibilities
- Ability to plan for and deliver effective instruction to students

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- Ability to use computer networked systems and software applications as needed, including, but not limited to, student information systems, Microsoft Office, and Google Suite
- Ability to organize and discharge professional responsibilities and to coordinate work with others
- Ability to oversee assistant teachers, instructional assistants, volunteers, and/or student workers for the purpose of ensuring the operation of an effective and efficient classroom that supports the teacher and the student in achieving classroom and individual goals
- Ability to communicate effectively with students and parents
- Ability to engage in self-reflection with regard to performance and professional growth
- Ability to establish and maintain cooperative working relationships in the course of work
- Ability to manage student information responsibly and confidentially

Physical and Mental Demands, Work Habits:

- Works in standard office and school building environments

Qualifications Profile:

- Maintains Connecticut State Certification

Education:

- Bachelor's Degree from an accredited college or university in education discipline applicable to teaching assignment required
- Master's Degree preferred and required for long-term certification

Experience:

- Successful prior teaching experience for the appropriate grade level/content area preferred

FLSA Status: Exempt