Job Title: Reading/Math Interventionist  
Wage/Hour Status: Exempt  
Reports to: Principal  
Pay Grade: Teacher  
Dept./School: Assigned Campus  

Primary Purpose:

Work with students in small group, one on one and push in classroom settings in the areas of Reading, Writing, and Math. Work closely with the Learning Department, campus administration, and faculty, as well as parents, to ensure student learning and academic success. As a language arts and mathematical leader, the position is responsible for implementing a comprehensive program at the assigned school through coaching, supporting, and guiding teachers in the best practices for instruction. Utilize technology tools to gather, compile and disaggregate data; and link that data to student learning and instruction. Enable students to develop competencies and skills to function successfully in society.

Qualifications:

Education/Certification:
Bachelor’s degree from accredited university  
Valid Texas teaching certificate with required endorsements or required training for subject and level assigned  
Demonstrated competency in the core academic subject area assigned

Special Knowledge/Skills:
Knowledge of Language Arts and Math curriculum and concepts in related assigned grades  
General knowledge of curriculum and instruction  
Ability to instruct students and manage their behavior  
Strong organizational, communication, and interpersonal skills  
Knowledge and understanding of Professional Learning Communities  
Knowledge of data information systems, data analysis, and formulation of action plans  
Ability to lead Professional Learning Community  
Knowledge of 21st Century Technology Skills  
Ability to organize and coordinate work

Experience:
At least 5 years classroom teaching

Major Responsibilities and Duties:

Instructional Strategies

1. Develop and implement lesson plans that fulfill the requirements of district’s curriculum program and show written evidence of preparation as required.

2. Provide direct differentiated instruction in the areas of reading, writing, and math for identified students with an emphasis on specific skill areas.

3. Present subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.

4. Plan and use appropriate instructional and learning strategies, activities, materials, and technology equipment that reflect understanding of the learning styles and needs of students assigned.

5. Implement academic interventions using research-based methodology.

6. Work with other members of staff to determine instructional goals, objectives, and methods according to district requirements.
Model and coach instructional methods in a variety of settings and provide follow up support for faculty. (whole group and small group)

Participate in collaborative instructional planning/ Professional Learning Community Time with teams.

Conduct classroom visitations and provide feedback to teacher and administrators on the school’s literacy and numeracy program.

Plan and supervise assignments of instructional paraprofessional(s) and volunteer(s).

Use technology to strengthen the teaching/learning process.

Help students analyze and improve study methods and habits.

Conduct ongoing assessment of student achievement through formal and informal testing to determine appropriate placement and specific instructional needs.

Document interventions and progress for each student through the use of RTI program.

Assume responsibility for extracurricular activities as assigned. Sponsor outside activities approved by the campus principal.

Be a positive role model for students, support mission of school district.

Create classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.

Manage student behavior in accordance with Student Code of Conduct and student handbook.

Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.

Assist in selection of books, equipment, and other instructional materials.

Maintain an organized system for storage, circulation and ordering of Language Arts, Math, and Technology Programs.

Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.

Maintain a professional relationship with colleagues, students, parents, and community members.

Use effective communication skills to present information accurately and clearly.

Serve as liaison between the school and the Learning Department by attending meetings and disseminating information.

Assist with the planning and delivery of parent workshops and informational sessions involving the literacy, numeracy, and technology development programs.

Provide curriculum support and training for all teachers and continuous staff development that supports school/district initiatives.
28. Provide ongoing training and follow-up in the use of assessment tools.

29. Participate in staff development activities to improve job-related skills.

30. Keep informed of and comply with state, district, and school regulations and policies for classroom teachers.

31. Compile, maintain, and file all physical and computerized reports, records, and other documents required.

32. Attend and participate in faculty meetings and serve on staff committees as required.

33. Perform other duties as assigned.

**Supervisory Responsibilities:**

Supervise assigned instructional paraprofessional(s).

**Working Conditions:**

**Mental Demands/Physical Demands/Environmental Factors:**

Maintain emotional control under stress. Frequent standing, stooping, bending, pulling and pushing. Move small stacks of textbooks, media equipment, desks, and other classroom equipment.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required. I agree to accept the duties and responsibilities of this position.

Signature                     Date

Printed Name                     Date