

Regional School District #16
POSITION DESCRIPTION

Position Title: SPEECH AND LANGUAGE PATHOLOGIST

Reports to: Administrator/Superintendent

Approved by: Board of Education

Date: ~~May 13, 1998~~

POSITION SUMMARY: The core goal is to deliver a high-quality educational program that will maximize the speech and language development of every child. The SLP accomplishes this by conducting evaluations, observations, and delivering direct and consultative speech-language services (if time allows). The SLP collaborates with multidisciplinary teams to enhance student access to the general education curriculum and promote overall success.

GENERAL DUTIES:

- Provides diagnostic and therapeutic services to children demonstrating communication disorders and oral motor dysfunction.
- Evaluates students who are referred by the PPT for diagnosis and possible programming.
- Participates in Child Study meetings, local PPT meetings and CPPT meetings, as appropriate.
- Confers with parents, teachers, administrators, and agencies regarding a student's program and educational progress.
- Integrates the goals of the IEP in the classroom and the community.
- Sets up home programs for the maintenance of skills when necessary.
- May be required to serve as a member of the PreK and Kindergarten screening team.
- Conduct speech and language evaluations as part of the special education evaluation and reevaluation process.
- Observe students in educational settings to assess speech, language, and communication abilities.
- Provide input to support data-driven decision-making regarding educational impact and service needs.
- Design programs through the IEP (Individualized Education Program) that fulfill the educational needs of the student.
- Serve as a member of the multidisciplinary team, contributing to the development and implementation of IEPs.
- Serve as a member of the kindergarten screening team.

INTERPERSONAL SKILLS:

- Engages in activities to develop self-worth and dignity of students.
- Recognizes and provides for individual differences among students.
- Works harmoniously with school personnel.
- Works cooperatively to help resolve problems within the school system.
- Maintains and encourages communication and positive school/home cooperation.
- Encourages positive peer interaction among students.
- Encourages the development of acceptable moral character and behavior by students.

Consultation & Collaboration:

- Administer, score, and interpret standardized and informal assessments to determine eligibility for speech-language services.
- Provide diagnostic and therapeutic services to children demonstrating communication disorders and oral motor dysfunction.
- Participate in **Child Study meetings, local PPT (Planning and Placement Team) meetings, and CPPT meetings**, as appropriate.
- Confer with **parents, teachers, administrators, and agencies** regarding a student's program and educational progress.
- Collaborate with school staff and families to support communication goals in academic and social environments.
- Offer strategies and support to teachers and other school staff to facilitate communication development in the classroom.
- Provide direct speech-language therapy services to eligible students, individually or in groups, based on IEP goals (If time permits).
- Integrate the goals of the IEP in the classroom and the community.
- Set up **home programs** for the maintenance of skills when necessary.

Documentation & Compliance

- Maintain accurate, timely, and confidential records in compliance with district, state, and federal requirements.
- Prepare written evaluation reports and progress notes aligned with legal and educational standards.
- Maintain CTSEDS.
- Adhere to professional ethics and all applicable federal and state regulations (**IDEA, Section 504**, etc.).

Professional Responsibilities:

- Stay current on **best practices and evidence-based interventions** in the field of speech-language pathology.
- Fulfill required assignments and/or duties.
- Arrive promptly for school, scheduled classes, and duties.
- Support and follow established school policies.
- Provide input for curriculum development.
- Duties as requested by administration as necessary related to school responsibilities and job related as assigned.

Qualifications:

- **Education:** Master's degree in Speech-Language Pathology from an accredited program.
- **Certification/Licensure:**
 - Valid certification/licensure as a Speech-Language Pathologist (**ASHA, CCC-SLP preferred or eligibility**).
 - Valid state license and/or certification for public school service as required (Certification 061).
- **Experience:** Experience in educational settings preferred.
- **Skills:** Excellent communication, collaboration, and organizational skills.

- **Attendance:** Regular and consistent attendance and punctuality are essential.

Working Conditions:

- Travels between schools across the district as needed.
- Engages with students in a variety of educational settings.
- Participates in IEP meetings, staffings, and student support teams..
- Some bending, stretching, lifting (up to 30 pounds), stooping, and walking are required.
- Fulfills required assignments and/or duties:
 - Arrives promptly for school, scheduled classes, and duties.
 - Supervises halls and other areas while school is in session.
- Supports and follows established school policies.
- Provides input for curriculum development.
- Participates in transition birth to three meetings and team meetings and Planning and Placement Team meetings.
- In accurate and punctual in maintaining records and making reports

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.